

DENHAM SPRINGS HIGH SCHOOL

REQUIREMENTS FOR VERIFYING STUDENT RESIDENCY/ENROLLMENT

To verify a student's residency, the following documentation must be presented **BEFORE** the student will be enrolled in school.

- **Custodial papers** – Divorced or separated parents or legal guardians must present with an original or certified copy of court ordered custody papers, a copy of which will be kept on file at school.
- An **original**, current electric bill indicating point of service and the billing address, (*a deposit receipt is not acceptable*). Please notify guidance if you are not the homeowner.
- An original, current driver's license or Department of Motor Vehicle identification (*Address on license **HAS** to match the residence address*)
- **Plus** any **three** of the eight documents listed:
 - ❖ An original lease agreement/rental contract
 - ❖ An original, current water bill indicating address (*a deposit receipt is not acceptable*)
 - ❖ An original, current gas bill (*a deposit receipt is not acceptable*)
 - ❖ A certified copy of the Act of Sale
 - ❖ An original current cable or satellite bill
 - ❖ An original current waste/garbage bill
 - ❖ An original current home alarm system bill
 - ❖ Voter's registration information of parent or legal guardian

Other required documents are the student's **birth certificate**, **social security card**, and the **immunization record**.

In order to schedule students in the correct courses, the following documents are needed:

- Copy of transcript of high school courses taken
- Withdraw Slip from previous school

If you have any questions, please contact Ms. Melissa Chauvin in guidance @ P:(225)665-8865,
Fax:(225)665-4082; Email: melissa.chauvin@lpsb.org