

# Denham Springs High School



## 2025-2026 Student and Parent Handbook

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**This Handbook Belongs To:** \_\_\_\_\_

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# TABLE OF CONTENTS

## School Information

Phone Numbers .....	3
Student Usernames...	3
About Us .....	3
Alma Mater .....	3
Contract for Student Success .....	4
Vision & Mission .....	4
School Calendar .....	5
School Holidays .....	5
Bell Schedules .....	6
Maps .....	9

## General Information

Address Change .....	11
Announcements .....	11
Assemblies .....	11
Bus Regulations .....	11
Emergency Drills .....	11
Equipment & Facilities .....	11
Fees .....	11
Laptop Loaner .....	12
Hall Passes .....	12
ID Cards .....	12
Insurance .....	12
Library .....	12
Lockers .....	12
Lunch .....	12
Medication .....	13
Student Pick Up & Drop Off .....	13
Student Vehicles .....	13
Parking Violations .....	13
School Telephones .....	14
Textbooks .....	14
Visitors .....	14

## Academics

Grading Scale .....	14
Grade Procedures .....	14
Weighted Grades .....	15
Late Work Policy .....	15
Academic Recovery .....	16
Field Trip Policy .....	16
AP Courses .....	16
CLEP Testing .....	16
Stinging Senior Banquet .....	17
Ethics .....	17
School Supplies .....	18
LEAP 2025 Testing .....	18
Exam Descriptions .....	18
Final Test Exemptions .....	19
Tutoring .....	20
Grade classification .....	20
Credit Recovery .....	20
Dual Enrollment .....	21
Distinguished Graduate Requirements .....	21
Early Graduation Requirements .....	21

## Discipline

Guidelines .....	22
Weapons Policy .....	22
Alcohol/Drug Policy .....	22
Search/Seizure .....	22
Bullying & Harassment .....	22
Sexual Harassment .....	22
Code of Conduct .....	22
Behavior Expectations .....	22
NO Cell Phone Policy .....	24
Digital Citizen .....	25
Discipline Chart .....	25
Consequences Defined .....	27
Detention & Clinic Policy .....	27
Grooming .....	27
Dress Code .....	28
Casual Dress Guidelines .....	30
Academic Dress Down .....	30

## Attendance

Requirements .....	31
Perfect Attendance .....	32
Check-Ins/Check-Outs .....	32
Homework & Absence .....	32
Homebound .....	32
College Visits .....	32

## Guidance

Overview .....	33
Curriculum .....	33
Early Release .....	33
Conferences .....	33
Enrollment/Transfers .....	33
ACT Testing .....	33
TOPS Scholarship .....	34
TOPS Awards .....	34
Graduation Ceremony Guidelines .....	35
Dress for Commencement .....	35
School Elections .....	36

## Extra-Curricular

School Events Calendar .....	36
Homecoming Dance .....	36
Prom .....	37
Club Schedule .....	37

## Athletics

Head Coaches .....	38
Athletic Eligibility .....	38
Athletic Events Conduct .....	38

## Important Forms

Technology Use .....	39
Culture of Achievement Action Plan .....	40

Any situation not covered in this handbook will be dealt with by a member of the administrative staff.

## **School Information**

### **School Phone Numbers**

Main Office ..... 665-8851  
FAX ..... 665-4082  
Guidance ..... 665-8865  
STEM Center ..... 667-8756

Band Room ..... 665-8822  
Library..... 665-9780  
Cafeteria..... 665-8258  
Jackets Nest..... 667-5600

### **Student Username Information:**

Student ID #: \_\_\_\_\_  
OFFICE 365 User Name: \_\_\_\_\_  
OFFICE 365 Password: \_\_\_\_\_  
Google Classroom Username: \_\_\_\_\_  
Google Classroom Password: \_\_\_\_\_

Computer Username: \_\_\_\_\_  
Computer Password: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
PowerSchool Username: \_\_\_\_\_  
PowerSchool Password: \_\_\_\_\_

### **About Us**

Denham Springs High School was founded in 1897. It is the largest of nine high schools in Livingston Parish. Denham Springs High School has been accredited since 1953.

Denham Springs High School is fed by Denham Springs Junior High School, Juban Parc Junior High School, and Southside Junior High School. These junior high schools are fed by nine elementary schools in our district.

DSHS serves the community of Denham Springs by offering a large variety of course selections, including Advanced Placement and dual enrollment opportunities, a certified and mature faculty, a variety of extra-curricular and athletic opportunities, and an ever-increasing technological infrastructure.

The curriculum offerings at Denham Springs High School provide for the needs of a student body with a variety of interests and abilities. The instructional program is guided by the Comprehensive Curriculum and the Louisiana State DOE standards. High school graduation requirements may be found at: <http://www.louisianabelieves.com/academics/graduation-requirements>

### **Alma Mater**



On old Denham's northern  
border  
reared against the sky  
proudly stands our Alma Mater  
as the years go by.  
Forward ever be our watchword.  
conquer and prevail.  
Hail to thee, our Alma Mater,  
Denham High, all hail.



# Denham Springs High School

## Contract for Student Success

Livingston Parish Public Schools, pursuant to "The Education/Juvenile Justice Partnership Act" (R.S. 17:251 and 17:252), has developed the following statements of compliance.

**School Vision:** Our vision is to create a learning partnership of home, school, and community to ensure personal and academic excellence.

**Mission Statement:** Jackets Are Committed to Knowledge, Excellence, Teamwork, and Success!

All parties commit to the following:			
School:	Teacher:	Student:	Family:
<ul style="list-style-type: none"> <li>▪ Provide high quality curricula and instruction aligned with the LA Standards.</li> <li>▪ Provide an opportunity for conference as requested.</li> <li>▪ Report on an ongoing basis about child's progress (interim reports, report cards, PowerSchool, etc.).</li> <li>▪ Provide opportunities for family involvement and assistance to families to help child at home.</li> <li>▪ Provide a safe, orderly learning environment.</li> <li>▪ Provide tutoring in core areas and access to computer laboratory.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Provide rigorous activities and lessons aligned with LA Standards.</li> <li>▪ Provide high expectations for all students in an encouraging and supportive manner.</li> <li>▪ Provide a well-disciplined and managed learning environment.</li> <li>▪ Provide an open line of communication with family members.</li> <li>▪ Differentiate instruction/provide different avenues for input, output, content, and tie learning to the real world, so that all students will have access to an education that will prepare them for meaningful work and/or higher education.</li> <li>▪ Maintain a current webpage.</li> <li>▪ Update PowerSchool grade book every 1½ to 2 weeks.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Attend school regularly.</li> <li>▪ Report to class on time.</li> <li>▪ Complete all school and homework assignments in a timely manner.</li> <li>▪ Stay attentive and actively participate in classroom activities.</li> <li>▪ Follow school and classroom rules, expectations, and procedures.</li> <li>▪ Respect classmates, myself, teachers, administrators, school staff, and property.</li> <li>▪ Maintain a positive learning environment.</li> <li>▪ Review my school's student handbook and follow the procedures.</li> <li>▪ <b>DO MY BEST!</b></li> <li>▪ Ask for help if I need it!</li> </ul>	<ul style="list-style-type: none"> <li>▪ Ensure that my child attends school regularly and arrives to school on time each day.</li> <li>▪ Ensure that my child completes all required homework and studies for courses.</li> <li>▪ Provide necessary materials my child needs for his/her success.</li> <li>▪ Keep open lines of communication with my child's teacher(s) including parent/teacher conferences, written communication, etc.</li> <li>▪ Support the school and all teachers in maintaining a positive, disciplined environment.</li> <li>▪ Encourage my child to do his/her best.</li> <li>▪ Ensure that my child reviews the student handbook.</li> <li>▪ Ensure that I know when grades are issued and posted and I will go over grades with my child.</li> </ul>

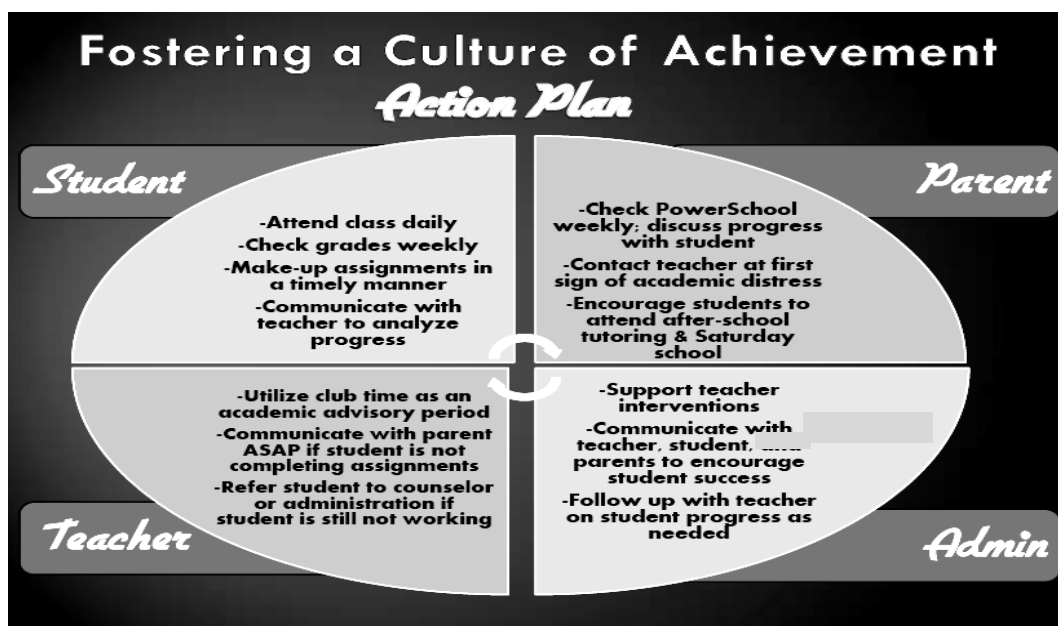
All parties (the school, teacher, student, and family) have read the above and agree to do all to assure success for our students.

## School Calendar

Class Work Begins .....	Friday, August 8, 2025
Interim I Issued to Students .....	Tuesday, September 9, 2025
LPPS Professional Development Day .....	Wednesday, September 17, 2025
Interim II Issued to Students .....	Monday, October 13, 2025
LPPS Professional Development Day (1/2 Day) ..	Wednesday, October 22, 2025
Interim III Issued to Students .....	Thursday, November 13, 2025
Fall Exams .....	December 16 – December 18, 2025
First Semester Ends ....	Friday, December 19, 2025
Second semester begins .....	Wednesday, January 7, 2026
Report Card Issued to Students .....	Tuesday, January 13, 2026
Interim IV Issued to Students .....	Friday, February 6, 2026
LPPS Professional Development Day .....	TBA-February 2 – 6, 2026
Interim V Issued to Students .....	Monday, March 16, 2026
LPPS Professional Development Day (1/2 Day) ..	Wednesday, March 11, 2026
Interim VI Issued to Students .....	Tuesday, April 21, 2026
Graduation .....	Wednesday, May 20, 2026
Spring Exams .....	May 18 – May 21, 2026
Second Semester Ends .....	Friday, May 22, 2026
Report Card Mailed Home .....	Thursday, May 28, 2026

## School Holidays

Labor Day .....	Monday, September 1, 2025
LPPS Professional Development .....	Wednesday, September 17, 2025 (full day)
LPPS Fall Break .....	Thursday – Friday, October 9 – 10, 2025
LPPS Professional Development .....	Wednesday, October 22, 2025 (early dismissal)
Convention and Thanksgiving .....	Monday – Friday, November 24 – 28, 2025
Christmas and New Year's .....	Monday, December 22, 2025 – Tuesday, January 6, 2026
Martin Luther King Day .....	Monday, January 19, 2026
Mardi Gras .....	Monday – Wednesday, February 16 – 18, 2026
Professional Development Day .....	Wednesday, March 11, 2026 (early dismissal)
Easter .....	Monday, March 30, 2026 – Friday, April 3, 2026



## **REGULAR BELL SCHEDULE**

CAMPUS BELL	7:00
BELL TO CLASS	7:23
1 <sup>ST</sup> /2 <sup>ND</sup> BLOCK	7:29-9:05
3 <sup>RD</sup> /4 <sup>TH</sup> BLOCK	9:10:30-10:43:30
5 <sup>TH</sup> / 6 <sup>TH</sup> BLOCK	10:49-12:57
<i>FIRST LUNCH</i>	<i>10:49-11:19</i>
<i>SECOND LUNCH</i>	<i>11:38-12:08</i>
<i>THIRD LUNCH</i>	<i>12:27-12:57</i>
7 <sup>TH</sup> /8 <sup>TH</sup> BLOCK	1:03-2:36

## ACTIVITY/PEP RALLY BELL SCHEDULE

CAMPUS BELL	7:00
BELL TO CLASS	7:23
1 <sup>ST</sup> /2 <sup>ND</sup> BLOCK	7:29-8:53
3 <sup>RD</sup> /4 <sup>TH</sup> BLOCK <i>ACTIVITY/PEP</i>	8:58:30-10:19:30 <i>10:25-11:10</i>
5 <sup>TH</sup> / 6 <sup>TH</sup> BLOCK	11:16-1:09
<i>FIRST LUNCH</i>	<i>11:16-11:46</i>
<i>SECOND LUNCH</i>	<i>11:57-12:28</i>
<i>THIRD LUNCH</i>	<i>12:39-1:09</i>
7 <sup>TH</sup> /8 <sup>TH</sup> BLOCK	1:15-2:36

## ALL 8 CLASSES BELL SCHEDULE

CAMPUS BELL	7:00
BELL TO CLASS	7:23
1 <sup>ST</sup> BLOCK	7:29-8:15
2 <sup>nd</sup> BLOCK	8:20:30-9:05:30
3 <sup>rd</sup> BLOCK	9:11-9:56
4 <sup>TH</sup> BLOCK	10:01:30-10:46:30
5 <sup>TH</sup> BLOCK	10:52-12:04
<i>FIRST LUNCH</i>	<i>10:52-11:16</i>
<i>SECOND LUNCH</i>	<i>11:16-11:40</i>
<i>THIRD LUNCH</i>	<i>11:40-12:04</i>
6 <sup>th</sup> BLOCK	12:10-12:55
7 <sup>TH</sup> BLOCK	1:00:30-1:45:30
8 <sup>TH</sup> BLOCK	1:51-2:36





Field House

# DENHAM SPRINGS HIGH SCHOOL NORTH CAMPUS

Hornsby Gym

Wood Shop 73	Ag Shop 75	Welding Shop 77
Industrial Arts Building		
72	74	76

Manager  
Cafeteria

55	54	47	46
53	52	45	44
English Building		43	42
51	50	41	40 Teacher's Lounge
49	48		

LAB	78
Library	

35	33	31
36	34	32
Junior Hall		

27	28
Freshman Hall	
26	29

68	66
Business Annex	
69	67
61	60
62	58
63	56
Business Building	
59 Lab	57
64	65

Up	208	RR
	206	RR
	204	106
	202	104 Kitchen
207		102
205 Lab		101
203 Lab		
201		
Down		

1 PD Room
3

Commons Area

RR	2	4	6	8	10	12	RR		
5	7	9	Senior Hall		RR	Guidance	11	13	
Supplies		Lounge	Book	AP C&I	AP Statistics	AP Dis.	Conf. Room		
Supplies		AP	Principal	Main Office		Sec.	Rec.	Chil.	Copy

20	25
18	24
16	23
14	22
	21
	19
	17
	15
Sophomore Hall	

Store 80	81	89
82	83	
84	85	
86	87	
88		
Jacket Hall		

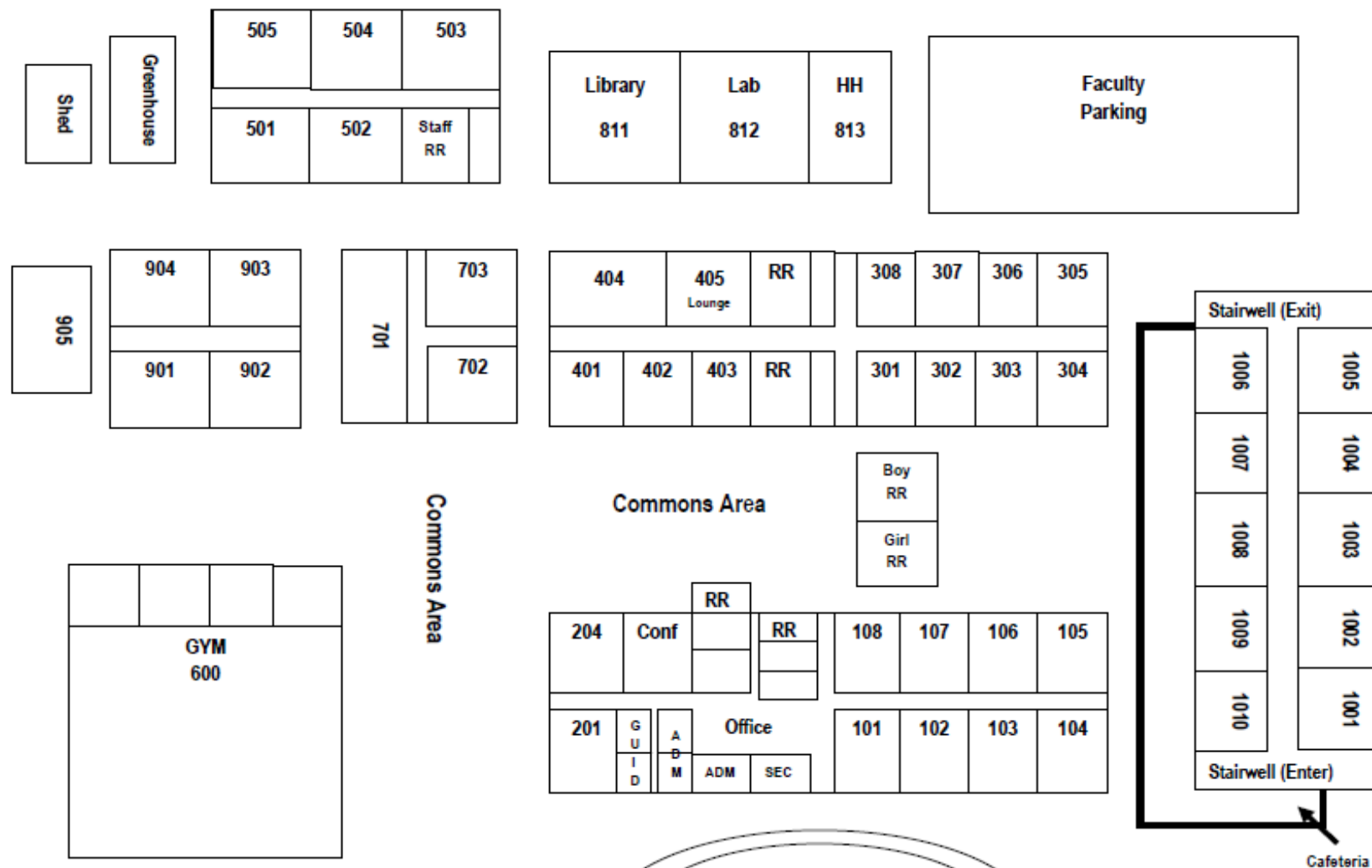
Practice Rooms	RR
Pride And Spirit Band Hall	Office
Band Room	71

ROTC Building

Jacket Gym

N. Range Ave.

Yellow Jacket Blvd.



## DENHAM SPRINGS HIGH SCHOOL SOUTH CAMPUS

## **General Information**

### **Address Change**

Students must inform the office and present documentation (e.g. current electric bill) of a change of address or phone number. **Due to security reasons, only persons listed with phone numbers on file in the office will be allowed to check out students.**

### **Announcements**

Announcements are read to all students over the intercom each morning and placed on the school app at the end of the day. Students are accountable for all information read over the intercom. You may also sign up to receive announcements via DSHS School App. **You can download our DSHS school app from the Apple Store or Google play.**

### **Assemblies**

Assemblies and special programs are held throughout the year. Students are expected to be courteous to other students, teachers, and guests. Students will follow this procedure: 1) Enter the gym through the assigned door and take a seat quietly in the assigned area. 2) Talk as little as possible. 3) Applaud when appropriate, but do not whistle, boo, or stomp your feet. 4) Always give courteous attention to the speaker. 5) Failure to follow procedure will result in exclusion from future assemblies and disciplinary action.

### **Bus Regulations**

Bus number and morning pickup times can be found on the LPPS web page (lpsb.org). Click "Our District", then "Transportation Department" under "CENTRAL OFFICE DEPARTMENT", and get your answers for "What bus? What school? What time?" on the left side of the screen. **A note from a parent and signed by the Office Staff is required for any student to ride a different bus. All notes will be verified by phone.**

#### **\*Rules for Bus Riders**

1. Cooperate with the driver. Your safety depends on it.
2. Be on time, the bus will not wait.
3. Follow the driver's instructions when loading and unloading.
4. Be quiet and well behaved.
5. Do not damage the bus in any way. You are responsible for your damages.
6. Remain seated while the bus is in motion.
7. Do not extend arms, head or objects out of the windows or doors.
8. Keep the center aisle clear of feet, books, or objects that may obstruct the walkway.
9. Keep your hands, feet, and possessions to yourself.
10. Do not eat or drink on the bus, with the exception of water.
11. Do not throw anything in the bus or out the bus windows or doors.
12. All school rules apply on the bus and at the bus stop.
13. The following items are not allowed on the bus: alcohol, drugs, tobacco, tobacco products, matches or lighters, glass objects (except eye-glasses), pets (cats, dogs, etc.-unless service animal.), weapons (including knives), objects too large to be held in your lap or placed under the seat.

### **Emergency Drills**

Emergency and fire drills will be held during the school year and monitored under the DSHS Emergency Response Plan. During an emergency drill, students **must quietly follow the instructions of the teacher**. Northside Baptist Church will serve as the secondary relocation center for student pickup in the event of a campus evacuation.

### **Equipment and Facilities**

Each student is expected to assume responsibility for the care of all school property. Students who damage property accidentally are responsible for paying for the damage. Damage of a malicious nature will be considered a very serious matter. Any damage must be repaired or replaced at the expense of the student at fault, and disciplinary action taken.

### **Fees**

***DSHS assesses each student a \$70 student fee.*** Several courses, as listed in the DSHS Course Directory, require small fees for consumable materials and supplies. Certain courses, because of the nature of the course, require larger fees. Each teacher will provide the student with fee information. If a fee is issued by a teacher, but does not appear in the Course Directory on the Guidance web page, please let an administrator know. **Students must pay all fees in order to attend or participate in the following: club meetings, field trips, competitions, dances. PAY ONLINE AT <https://lpps.schoolcashonline.com/>.**

### **\*Laptop Loaner Guidelines**

The school laptop is loaned/checked out to each student at Denham Springs High School. A student is only eligible to receive a device once the student fee has been paid. Students and parents are responsible for any damages to the device once it is loaned out. Cost examples (subject to change): Charger - \$60, Keyboard - \$100, Screen - \$150, Replacement Device - \$300. Parents are *strongly* encouraged to purchase an insurance plan (\$25) from the school that covers 2 instances of qualifying incidental damage to your rental laptop for the duration of the school year. The following items are **NOT** covered by the insurance and would still be the responsibility of the student: **replacement of charger**, vandalism, lost or stolen devices or peripherals, damages resulting from negligence such as leaving the device in a non-climate-controlled area. All students must abide by the LPPS Technology Acceptable Use Policy (summarized near the end of the handbook) at all times with regard to rental laptops.

### **Hall Passes**

To leave class for any reason, students must be issued a hall pass. Students then must wear the **designated HALL PASS** sign from their teacher. Students out of class without their hall pass, or in an unauthorized area, will be disciplined.

### **Insurance**

The school is not responsible for hospital or doctor bills due to accidents that happen on the school premises. It is the student's responsibility to maintain adequate insurance coverage when participating in any extra-curricular activities. Visit the following website for more information on affordable, voluntary student accident insurance plans: <https://www.bollingerschools.com/site/>.

### **Library**

The North/South Campus libraries are open from 7:00 to 3:00 every day. Students may report to the library to work on school projects or read quietly before school and/or at any time during their lunch shift. If a student reports to the library at any other time without a pass, they are considered to be in an unauthorized area and will be disciplined. The fine for overdue books is ten cents per day on regular loan (14 days) and twenty-five cents per day on overnight books. **Jacket Java Coffee Shop, located in the North Campus library, is open every morning at 7:00 serving hot coffee, cocoa, flavored cappuccino, and pastries.**

### **Lockers**

**Lockers will be assigned on an as-needed basis. If you want a locker, you must complete and submit a Locker Request form on the DSHS school app.** It is the student's responsibility to report lockers that are not working properly or lockers that will not lock. **Students are responsible for all items in their lockers, including illegal items, such as drugs, etc.** Lockers must be kept locked at all times using the school combination lock. **\*The North Campus Office has record of all locker numbers and combinations.**

To open a Locker: Turn two times to the right and stop at first number. Then, turn one time left, go past the first number, and stop at second number. Finally, turn right and stop the first time at the third number.

**Locker Problem Procedure:** Report to class prior to the tardy bell and ask the teacher for permission to return to your locker. Locker problems are not an excuse to be tardy. **The school is not responsible for items stolen or lost on campus. This includes all textbooks.** **\*The North Campus Office has record of all locker numbers and combinations.**

### **Lunch/Breakfast**

Breakfast will be served at 7:10 AM every morning. Freshmen will eat breakfast on South Campus. Sophomores, Juniors, and Seniors will eat breakfast on North Campus. Lunch will be served in the school cafeterias depending on which campus (north or south) you are on for 5<sup>th</sup>/6<sup>th</sup> block on Regular/Activity Schedules, OR 5<sup>th</sup> block during ALL 8 Period Schedule. Lunch is available between 10:49-12:57 (Regular Schedule), 11:16-1:09 (Activity Schedule), or 10:52-12:04 (All 8 Classes) and dependent on each students' lunch shift and campus during that time.

Classes go to lunch on a designated schedule. **"1<sup>st</sup>" Lunch** - 1<sup>st</sup> lunch students will report to their 5<sup>th</sup>/6<sup>th</sup> block class, leave their bag in the room, and report to lunch. **"2<sup>nd</sup>" Lunch** - 2<sup>nd</sup> lunch students will report to their 5<sup>th</sup>/6<sup>th</sup> block class, begin class, break for 2<sup>nd</sup> lunch, then return to class for instruction. **"3<sup>rd</sup>" Lunch** - 3<sup>rd</sup> lunch students will have full class instruction, then leave their bags in their 5<sup>th</sup>/6<sup>th</sup> block class and go to lunch. **NO book bags may be brought to the cafeteria.** **DEPENDING ON THE LOCATION OF YOUR 5<sup>TH</sup>/6<sup>TH</sup> BLOCK CLASS (NORTH OR SOUTH CAMPUS), DETERMINES THE LOCATION OF YOUR LUNCH AND CAFETERIA.**

## **General Lunch Rules**

1. No change will be given. All extra money goes into the student's account.
2. Students will walk to and from the cafeteria in an orderly manner, staying on the sidewalks.
3. Students who are in line are to stay in single file, and maintain their place. **Anyone caught skipping will be sent to the back of the line and be subject to disciplinary action.**
4. When the last student in line enters the cafeteria, the line will be closed.
5. Once students leave the serving area, they may not return to the serving area.
6. Students are to clean off their table and surrounding areas and place trash into the nearest trash can.
7. **No carbonated beverages or outside fast food may be brought into the cafeteria.**
8. Students must report to the cafeteria within the first 8 minutes of their lunch period or be considered tardy.
9. Students who are eating will be given first priority for seating in the cafeteria.
10. Students are to use ONLY the restrooms in the concession building during lunch and recess (NORTH CAMPUS) or outside between the 100 and 300 halls (SOUTH CAMPUS).

## **Medication**

According to school board policy, students cannot take, *have in their possession*, or be given non-prescription medication such as Tylenol, aspirin, cold medications, ointments, etc. by school personnel during school hours. Students also *may not possess* prescription medication. If prescription medicine must be taken during school hours, written parental consent and a completed doctor's form must be on file in the Nurse's Office. It is the student's responsibility to report at the proper time for medication. A parent or guardian must bring all medicine/medications to school. Students in possession of any medication (prescription or over-the-counter) will be subject to disciplinary action. Contact the Nurse's Office for more information.

## **Student Pick-Up/Drop-Off**

**Students may be dropped off or picked up only at the Yellow Jacket Boulevard loading sheds.** Students may not arrive prior to 7:00 am. In the afternoons, **SIX** vehicles will be loaded at a time. Students being picked up must pay attention and be ready when their ride stops. **We will not allow one student to hold up the entire line. Parents, please pull forward until all loading zone spaces are filled. Our objective is to load 6 vehicles at one time and 6 leave at about the same time. When you stop in your space and your riders are not there to be loaded, please pull forward and turn into the nearest parking lot and wait there.** (We are trying not to hold up the line). The traffic light at Range is traffic activated. As long as you don't leave a large space between you and the vehicle in front of you it will remain green for a longer period of time. **BOTH LANES CAN TURN LEFT ONTO RANGE AVENUE.** Our objective is to get the students picked up in a safe and timely manner. Students violating these rules may receive discipline. **Anyone caught trying to be picked up or dropped off in an unauthorized area will be disciplined.**

## **Student Vehicles/Registration**

Each student must register the vehicle he/she drives to school. Parking permits cost \$30. Parking Permit application forms are located on our DSHS school app under FORMS...PARKING. Complete the electronic form and pay for Parking Tag fee online. Attendance Office will distribute the parking tag to student. The permit must hang from the rearview mirror and be easily seen. Violation of driving and parking regulations will result in monetary fines, discipline, and/or loss of parking privileges. Students may only park in designated parking lots. NO parking on the South Campus.

## **Parking Violations and Fines**

Failure to follow parking lot regulations will always result in a loss of driving privileges. In order to regain those privileges, students will be assessed a fine based on the violation. Examples of violations and fines include, but are not limited to:

Reckless Operation (\$20) – Spinning tires; speeding (2<sup>nd</sup> violation will result in suspension of driving privileges.)

Moving Violations (\$10) - Unbuckled occupants, riders in a pickup bed, changing exit lanes after reaching the gates, and any irresponsible operation of the vehicle.

Illegal Parking (\$10) - Parking in Reserved, Fire Zone, or Handicapped spaces. Parking in the faculty/staff parking lots. Parking in a RESERVED/PAINTED senior parking spaces. Parking without registering vehicle (No tag visible).

Minor Violations (\$5) - Parking in the wrong direction (in one-way aisles, you may not pull all the way through a space). Parked too far up or back in the space. Parking tag not properly displayed. Radios being played too loud (No one outside the vehicle should be able to hear your radio).

**\*FAILURE TO LEAVE YOUR VEHICLE ONCE ARRIVING TO SCHOOL WILL RESULT IN DISCIPLINARY ACTION.**

**Fines will be assessed to those students who violate the parking regulations. Students who drive a vehicle on campus after having driving privileges revoked will be subject to suspension.**

### **School Telephones**

Telephones are to be used for official business only. Students will always be called to the phone in case of an emergency. The office phone is available for students to use in case of a personal emergency; therefore, **all student to parent communication should go through the front office.**

### **Textbooks**

Textbooks will be issued at the beginning of the term. When receiving a book, the student should note any damages, report these to the teacher, and write his name in the appropriate area of the inside cover. **If a student receives a book that is damaged, then it should be exchanged for a new one. Any damage not noted will be the responsibility of the student when the book is turned in at the end of the semester or year.** Replacement fees will be charged for lost or damaged books and/or tampering with bar codes. Theft or loss of a student's book does not negate responsibility for that student's book. **Students MAY BE REQUIRED to bring their textbooks to each class.**

### **Visitors**

All visitors must report to the North Campus office immediately upon arrival and receive a Visitor's Pass. Students are required to direct visitors to the office. Students are not allowed to have visitors during school hours. **No flowers, food, balloons, gifts, etc. will be delivered to students during school hours. Such deliveries will be turned away at the office.**

## **Academics**

### **Grades**

On-Level Course		Honors Course/ Dual-Enrollment		College Board Advanced Placement (AP) Course	
Grade/Point Value	Average	Grade/Point Value	Average	Grade/Point Value	Average
A = 4	90 - 100	A = 4	90 - 100	A = 5	90 - 100
B = 3	80 - 89	B = 3	80 - 89	B = 4	80 - 89
C = 2	70 - 79	C = 2	70 - 79	C = 3	70 - 79
D = 1	60 - 69	D = 1	60 - 69	D = 2	60 - 69
F = 0	0 - 59	F = 0	0 - 59	F = 0	0 - 59

Weighted Categories for Each Course	PowerSchool Abbreviation	Weights per Category
Major Assessments	MA	40%
Assessed for Accuracy	ACC	35%
Participation / Completion	PC	10%
End of Semester Assessment	SEM EX	15%

### **Grading Procedures**

Teachers update grades weekly, therefore PowerSchool demonstrates the most up to date version of grades. Parents and students are strongly encouraged to check PowerSchool weekly <https://lpps.powerschool.com/>. Students will receive two report cards, one at the end of each semester. The report card will be a cumulative grade of the entire semester's work based on weighted grades per subject. Three interim reports will be issued each semester: 4 1/2 weeks, 9 weeks, and 13 1/2 weeks. Interim grades are cumulative as well. When calculating percentages to determine a letter grade, .50 and above will always be rounded off to the next highest number. If you need your login information, please contact the Guidance Secretary at 225-665-8865.

## How to Calculate Weighted Averages

Grade weights are subject to change. In cases where grades do not share the same weight, (ie. when multiple grading categories exist), the calculation is different. The weight of each grade category must be considered. Individual grades might also be worth different amounts within a given category.

Consider the following example:

### Grade Categories

<u>Category</u>	<u>Weight</u>
Major Assessments	40%
Assessed for Accuracy	35%
Participation	10%
End of Semester Assessment	15%

### Student Grades

<u>Category</u>	<u>Grade 1</u>	<u>Grade 2</u>	<u>Grade 3</u>
Major Assessments	50/60	45/50	92/100
Assessed for Accuracy	55/75	43/52	78/100
Participation	9/10	8/10	7/10
End of Semester Assessment	88/120		

PowerSchool demonstrates the most up to date version of grades. To calculate the weighted average, you should do the following:

1. Calculate the grade average within each category.

### Individual Category Averages

<u>Category</u>	<u>Calculation</u>	<u>Result</u>
Major Assessments	$(50 + 45 + 92) / (60 + 50 + 100)$	<b>.89</b>
Assessed for Accuracy	$(55 + 43 + 78) / (75 + 52 + 100)$	<b>.76</b>
Participation	$(9 + 8 + 7) / (10 + 10 + 10)$	<b>.80</b>
End of Semester Assessment	88/100	<b>.88</b>

2. Multiply each category average by its corresponding weight.

### Category \* Weight

<u>Category</u>	<u>Calculation</u>	<u>Result</u>
Major Grades	$.80 * 40$	<b>32</b>
Projects	$.76 * 35$	<b>26.6</b>
Minor Grades	$.80 * 10$	<b>8</b>
Mid-Term Exam	$.88 * 15$	<b>13.2</b>

4. Add the weighted categories together and divide by the sum of the weights.

### Overall Average

<u>Calculation</u>	<u>Result</u>
$(32 + 26.6 + 8 + 13.2) / 100$	<b>79.80 (80)</b>

**Congratulations, you now know that the student scored an overall grade of 80% C.**

<http://gradedgrid.com/articles/grading/how-to-calculate-weighted-grade-average>

## Late Work Policy-Homework, Tests, & Projects

If a student misses school due to an **excused absence**, then the student will have the same number of days to make up the assignment before being penalized with grade deductions. After those days have expired, the assignment will be deducted no more than the amount of points equivalent to a letter grade for each day the assignment is missing.

All missing tests and projects must be made up in a timely manner by communicating with the teacher and discussing due dates. Tests may be made up by setting up an appointment with a teacher before or after school, during tutoring, or during Academic Recovery. It is the student's responsibility to approach the teacher regarding missing tests and projects.

Each teacher will give more information regarding late work policy in his or her syllabus on the first day of school. **All missing assignments/assessments must be completed BEFORE the interim period is up.**

### **Academic Recovery**

Any student who has a missing quiz or test, *is subject to* be assigned to "Academic Recovery". This will give the student an opportunity to redeem the "0" in PowerSchool. Academic Recovery will be held during Club/Pep Rally Schedule Period. Students will not be allowed to attend their Club Meeting if they have a make-up assessment assigned to them. This program will ensure that our students stay on track with their academic progress.

### **Field Trip Policy**

In order for a student to attend a field trip, he or she must meet the following criteria:

- No "F"s in any subject on a current PowerSchool check
- No excessive absences in the current semester (no more than 5 unexcused absences or 5 consecutive excused absences at the time of the trip.)
- No school debts

### **Advanced Placement Courses**

Advanced Placement courses are an invaluable asset to a student's education. AP helps to build a student's **confidence**, offers an opportunity to earn college credit, and significantly increases student success in college. Students that earn a score of 3, 4, or 5 on the test could earn college credit.

Students register for AP Courses in the spring for the following school year. A team of instructional leaders will evaluate each student's academic history (including, but not limited to, transcripts and high stakes testing data) to ensure the student registering for the course is prepared for the expectations of the course they registered for. Students will receive an acceptance letter that allows them to officially enroll or the opportunity to unenroll from the course. Once the deadline of returning the acceptance letter has passed, no student will be removed from an AP course.

Students that are enrolled in AP courses **must** take the AP test in May. Failure to take the test as a Freshman, Sophomore, or Junior, or not take the test seriously as indicated by certain behaviors in the testing room, will result in being placed on AP Academic Probation. Students on AP Academic Probation will not have the privilege of taking AP classes for one year. Seniors that do not take the AP test seriously could lose the privilege of walking at graduation. ***Any student that does not take the test due to an emergency will not receive a test refund, will be responsible for paying the "unused test fee," and will have to meet with the Assistant Principal of Instruction to determine AP eligibility in the future. Administration will determine if each situation constitutes as an emergency or not. Any student who requires a make-up exam may have to pay the fee for the make-up exam to be administered. Seniors: if you fail to report to your assigned AP exam, your grade will be changed and you will lose the extra quality point towards your gpa.***

### **CLEP Testing**

Denham Springs High School offers CLEP testing for our students. The College-Level Examination Program (CLEP) offers students the opportunity to receive college credit for what they already know by earning qualifying scores on any of the offered exams. Most exams are 90 minutes in length, administered in a computer-based format on campus, and results are given upon completion. Most colleges require a minimum scale score of a 50 in order to earn credit, but students should refer to their prospective college of choice to confirm.

We encourage students to learn more about the wide array of testing opportunities available to them through CLEP. We also provide CLEP testing for students enrolled in specific courses. More information will be disseminated through that particular class.

CLEP Exam Required	
High School Course	CLEP Exam
English III & IV	College Composition (120 minutes)
Advanced Math (Pre-Calc)	College Algebra
Spanish III	Spanish
Sociology	Introduction to Sociology
Algebra III	College Mathematics
Psychology	Introduction to Psychology



CLEP Exam Optional	
High School Course	CLEP Exam
U.S. History	History of the United States I or II
Biology II	Biology
Principals of Marketing II	Principles of Marketing
Accounting	Financial Accounting
Law Studies	Introductory Business Law
Educational Psychology	Educational Psychology

A full list of CLEP exams are as follows:

- American Government
- History of the United States I
- History of the United States II
- Human Growth and Development
- Introduction to Educational Psychology
- Introduction to Psychology
- Introduction to Sociology\*
- Principles of Macroeconomics
- Principles of Microeconomics
- Social Sciences and History
- Western Civilization I
- Western Civilization II
- Spanish Language
- Humanities
- American Literature
- Analyzing and Interpreting Literature\*
- College Composition\*
- College Composition Modular\*
- English Literature
- Biology
- Calculus
- Chemistry
- College Algebra
- College Mathematics
- Natural Sciences
- Pre-Calculus
- Financial Accounting
- Information Systems
- Introductory Business Law
- Principles of Management
- Principles of Marketing
- French Language
- German Language

\*Denotes courses most frequently passed

Exam sessions will begin in October and will take place by appointment with Mr. Easterly in the office or Ms. Burroughs in the North Campus Library. *It is the student's responsibility to schedule tests in a timely manner to be exempt from a "Proficiency Test" (for more information, see exam exemptions page 19.)*

**Payment:** The cost per exam is \$93, however students can receive a voucher to take the exam for free by completing an online course for the subject through ModernStates.org. **Test registration must be completed online on the College Board website.** College Board will provide a registration ticket. Students must report to the office with their registration ticket to select the day and the exam they would like to take.

### **Stinging Seniors Banquet**

In order to be invited to the *Stinging Seniors Banquet* during the Spring Semester, Senior students must meet the following academic criteria:

- 1) Maintain a 4.0 or higher-grade point average throughout all four years of high school; **AND**
  - 2) Must be in good standing with the attendance office. (Should not have excessive absences.); **AND**
- ONE OF THE FOLLOWING:**
- 3) Score a 3 or higher on an Advanced Placement (AP) test prior to his or her Senior year; **OR**
  - 4) Score a 27 or higher on the ACT administered prior to the end of the first semester of the Senior year. The last qualifying ACT a student can take is on December 2024.

If a student accomplishes the qualifying criteria above, then he or she will be designated as a Stinging Senior and invited to the banquet in the spring of his or her graduation year.

\*\*\*Students that graduate with a 3.5 CUMULATIVE GPA or higher **will still** graduate with Honors and be recognized as an Honor Graduate at the graduation ceremony.\*\*\*

### **Ethics**

Cheating at DSHS is considered an ethical violation. Examples of cheating which constitute an ethics violation are: copying another's work, copying and pasting information directly from a website without having a Works Cited page, allowing work to be copied, plagiarism, giving answers to others in any form/unauthorized help on a test or assignment, having another person do work, doing another's work, using cheat sheets or other techniques, unauthorized use of AI, unauthorized use of technology (including possession or use of a cellular device during testing) and failure to follow behavioral directions given before a test or assignment. The consequences of cheating are:

- 1) **First offense:** Student will receive a zero on the assignment, a phone call home from the teacher, and a behavior clinic.
- 2) **Second offense (and any thereafter):** Student will receive a zero on the assignment, a phone call home from the teacher, and a suspension.

*Stealing, copying, or taking a picture or screenshot of a teacher's exam, key, or other instructional assignment by any means as to distribute material will be an automatic suspension from school. Anyone found to be in possession of such materials will be disciplined.*

### **School Supplies**

General school supplies are: notebooks, binders, loose leaf, black/blue ink pens, pencils, highlighters, dry-erase marker, post-it notes, and a scientific calculator. Teachers will specify supplies needed for individual courses on their syllabi. The Jacket's Nest, Rm. 80, sells many of the supplies necessary.

### **LEAP 2025 Testing:**

The LEAP 2025 tests are designed to measure whether students have mastered the knowledge and skills necessary for completion. Students will take LEAP 2025 tests in Algebra I, English I, English II, Geometry, Biology, Civics, and US History (if currently enrolled in these courses). LEAP 2025 tests are a necessary requirement for graduation. **Students who earn an overall score of Advanced or Mastery on a LEAP 2025 test will be exempt from the final test in that subject during "Final Test Days (5/18 and 5/19)."**

### **Exams**

Students are required to take multiple assessments throughout the year in order to determine students' mastery of standards and drive instruction. ***None of the assessments listed below will be given early.***

**Mid-term and final exams will not be administered early due to testing security.**

Assessment	Category & Weight	Description	Administration Date
<b>Classroom Tests</b>	Major Assessment 40%	A comprehensive assessment created by the teacher/department/LPPS.	August-May
<b>Proficiency Test</b>	End of Semester Assessment (Fall & Spring)  15%*  *The only assignment in the category*	A comprehensive, standards-based assessment created by the district. Administered in Fall (12/13-12/19) and Spring (5/1-5/6).  *Average of Semester I & Semester II Proficiency Test will determine if student is exempt from Final Test*	<b>Fall</b> December 16 <sup>th</sup> (4 exams) December 17 <sup>th</sup> (4 exams) December 18 <sup>th</sup> (make-ups)  <b>Spring</b> May 13 <sup>th</sup> (4 exams) May 14 <sup>th</sup> (4 exams)
<b>LEAP 2025 Assessment</b> (in Spring Semester for these subjects only) English I English II Algebra I Geometry Biology US History Civics	End of Semester Assessment (Spring Only)  15%*  *The only assignment in the category*	A comprehensive, standards-based assessment created by the LA State Department of Education. Graded using a state-issued scale. Student must earn a certain score on the assessment in order to be exempt from the Spring Final Test (more information available in Spring semester).	April 2025
<b>Spring Final Test</b>	Major Assessment  40%	A test that covers the last Unit studied. Freshmen, Sophomores, and Juniors who do not meet the <b>EXEMPTION</b> criteria outlined below <b>MUST</b> take the corresponding subject's Final Test on 5/18 and 5/19.  <b>*Spring Final Tests will NOT be administered early. The last day of school is May 22, 2025 and this information was made public in Spring, 2025. All vacations should be planned accordingly*</b>	May 18 <sup>th</sup> (4 exams) May 19 <sup>th</sup> (4 exams) May 20 <sup>th</sup> (makeups)

### **Exemptions for Spring FINAL Test (Excluding LEAP Testing Subjects)**

In order to be exempt from Spring Final Tests (5/18 and 5/19), Freshmen, Sophomores, and Juniors must meet the following criteria:

Freshmen	<b>To be exempt from a Spring FINAL Test</b> <ul style="list-style-type: none"><li>• Meet the teacher's SLT goal for Proficiency test</li><li>• Have a "C" average in the class</li></ul>
Sophomores	<b>To be exempt from a Spring FINAL Test</b> <ul style="list-style-type: none"><li>• Meet the teacher's SLT goal for Proficiency test</li><li>• Have a "C" average in the class</li><li>• Earned a <b>PRE-ACT or ACT Composite of 20</b></li></ul>
Juniors	<b>To be exempt from a Spring FINAL Test</b> <ul style="list-style-type: none"><li>• Meet the teacher's SLT goal for Proficiency test</li><li>• Have a "C" average in the class</li><li>• Earned an <b>ACT Composite of 21</b> <b>OR overall score of Gold on the WorkKeys Assessment*</b></li></ul>
<b>Freshman, Sophomore &amp; Junior Example:</b> <p>Mary is a 10<sup>th</sup> grader currently has an 84% in Civics. She made a 92% on her Civics Proficiency Test, which is 16 points <u>above</u> the teacher's SLT goal. She also earned an ACT composite of 20 on the December ACT test. Mary is exempt from her Civics final test!</p> <p>Sean is a hardworking Junior that has all As and Bs leading up to the final tests. He met his teacher's SLT goal for the proficiency test in <u>all</u> of his subjects. Although he has a 17 Composite on the ACT, he signed up for the WorkKeys Assessment and earned an overall score of <b>GOLD!</b> He is exempt from <u>all</u> of his final tests.</p>	

### **Exemptions for Spring FINAL Test for LEAP Testing Subjects**

In order to be exempt from Spring Final Tests (5/18 and 5/19), students enrolled in LEAP subjects (Algebra I, Geometry, English I, English II, Biology, Civics, and US History) must meet the following requirements:

Subject	Exemption Requirements
Algebra I, Geometry, English I, and English II	<ul style="list-style-type: none"><li>• Meet the growth target on the LEAP test for that subject as identified by the teacher:<ul style="list-style-type: none"><li>○ Increase by one-half achievement level if previous year's score was Unsatisfactory, Approaching Basic, or Basic</li><li>○ Earn one point higher on scaled score if previous year's score was Mastery</li><li>○ Maintain an Advanced if previous year's score was Advanced.</li></ul></li><li>• Maintain a "C" grade average in the class</li></ul>
Biology, Civics, and US History	<ul style="list-style-type: none"><li>• Score "Mastery" or higher on the LEAP test for that subject</li><li>• Maintain a "C" grade average in the class</li></ul>

***Meeting these exemption requirements may also open opportunities for other rewards beyond final test exemptions.***

## **Tutoring**

Free tutoring is offered in core areas for students who need extended help or enrichment. Many teachers also hold tutoring sessions in their classroom before or after school. Contact individual teachers for those times and dates.

<b>Tutoring Schedule 2:40-3:40</b>	
<b>Subject</b>	<b>Day of the Week</b>
Math	Monday
English	Tuesday
Science	Wednesday
Social Studies	Thursday

## **Grade Classification**

Students have the opportunity to earn 8 half-credits (.5) each semester, per subject. By the end of a school year a student can earn up to 8 credits or 32 credits total during his or her high school career. Students must have the minimum number of credits listed below in order to be classified in the correct grade-level:

<u>Freshman</u> 0 Credits
<u>Sophomore</u> 5 Credits
<u>Junior</u> 11 Credits
<u>Senior</u> 17 Credits

Students who fail one or more semester courses are advised to take advantage of the LPPS Virtual School program to stay within their cohort and be classified in the correct grade.

## **Credit Recovery to Regain Credits**

Students that have failed a course can take advantage of Livingston Parish Public School's Credit Recovery Program. There are multiple benefits to participating in Virtual School such as 1) not having to repeat the course during the school day with younger students, 2) working at your own pace, 3) not having to worry about essays, papers, projects, and tests after school, 3) being classified in the correct grade, and 4) GRADUATING ON TIME. Virtual School is held after school twice a week, from 3:00-5:00. Prices for one semester course starts at \$200 but are subject to change each semester. Virtual School courses are offered for the following subjects:

English I	SI, SII	Algebra I (Part I)	SI, SII
English II	SI, SII	Algebra I (Part II)	SI, SII
English III	SI, SII	Algebra I	SI, SII
English IV	SI, SII	Geometry	SI, SII
Senior Applications in English	SI, SII	Algebra II	SI, SII
Physical Science	SI, SII	Algebra III	SI, SII
Biology I	SI, SII	Financial Math	SI, SII
Chemistry	SI, SII	Math Essentials	SI, SII
Environmental Science	SI, SII	Advanced Math (Pre-Calc)	SI, SII
Health	SI, SII	World Geography	SI, SII
Spanish I	SI, SII	Civics	SI, SII
Spanish II	SI, SII	American History	SI, SII
		World History	SI, SII

Sessions are held during the Fall, Spring, and Summer. Contact the guidance office for more information 665-8865.

## **DUAL ENROLLMENT COURSES**

In addition to the honors, AP, and CLEP courses, we are proud to offer a selection of Dual Enrollment (DE) courses by partnering with local universities and community colleges. These courses allow students to earn college credit along with their high school credit. Students who register for these classes will also be required to apply to the college the DE class is offered through. These applications include various GPA and ACT requirements. If a student has not taken the ACT yet, their PRE-ACT score will be used instead. If a student does not meet the ACT/PRE-ACT requirement as set by the university/college, their counselor may be able to write them a recommendation letter if the student's transcript and LEAP scores show the student will be successful in the class.

Students enrolled in DE classes will be supplied a syllabus from the professor of record for the course. This syllabus will contain all information on how to stay in good academic standing along with procedures to follow if the student wants to drop the class. It will be the student's responsibility to ensure they keep up with all procedures outlined in the syllabus.

## **DISTINGUISHED GRADUATE RECOGNITION:**

The Distinguished Graduate honor is award to seniors who have demonstrated exceptional academic achievement and commitment throughout their high school career. This prestigious recognition is symbolized by a **white cord** word during the graduation ceremony.

To earn the Distinguished Graduate distinction, students must go above and beyond the standard graduation requirements by meeting **one** of the following criteria:

- **ACT & AP Achievement**
  - A composite score of 20 or higher on the ACT **and**
  - A score of 3 or higher on at least one Advanced Placement (AP) exam.
- **ACT & Dual Enrollment Success**
  - A composite score of 20 or higher on the ACT **and**
  - Completion of 6 or more hours of core dual enrollment college credit
- **ACT & Advanced English Proficiency**
  - A composite score of 20 or higher on the ACT **and**
  - A score of 26 or higher on the English section of the ACT
- **ACT & Advanced Math Proficiency**
  - A composite score of 20 or higher on the ACT **and**
  - A score of 25 or higher on the Math section of the ACT
- **ACT & CLEP Mastery**
  - A composite score of 20 or higher on the ACT **and**
  - Passing scores on three or more approved CLEP (College-Level Examination Program) tests.
- **ACT or WorkKeys & Credential Achievement**
  - A composite score of 20 or higher on the ACT or a Gold level score on the WorkKeys assessment **and**
  - Completion of an approved advanced credential.

Students who meet any of the above combinations will automatically be recognized as Distinguished Graduates. This honor reflects a student's dedication to academic excellence, career readiness, and preparation for post-secondary success. For questions regarding qualifications or approved testing/credential lists, please contact the school counselor or administration.

## **EARLY GRADUATION REQUIREMENTS:**

DSHS students can qualify for early graduation if they meet the following conditions:

1. Students must meet the credit requirements for graduation in their diploma pathway.
2. Students must have a qualifying ACT score of 21 or a qualifying WorkKeys score of Gold.
3. Students must have a received college credit (through CLEP or AP), OR received an advanced credential.
4. Students must have passed their required LEAP exams.

# **DISCIPLINE POLICY & GUIDELINES**

Proper student conduct is the responsibility of the student and parents. It is the daily responsibility of school personnel to assure that no single person interferes with the learning environment of other students.

Disciplinary action will include, but not be limited to one of the following: Counsel/warn a student, administer punish work, contact parent/guardian, loss of privileges, restorative practices, recess detention, after-school detention, behavior clinic, suspension, or expulsion. The action taken is determined by the severity of the infraction and the number of prior offenses. The Principal or his designee will determine when offenses are extreme or flagrant. School administrators may notify law enforcement officials whenever there is a belief that a criminal offense has been committed.

## **Policy on Weapons**

Any student found to be in possession of a firearm or weapon on campus, on school property, on any school bus, or any school-related function shall immediately be recommended for expulsion. Schools are Weapons Free Zones.

## **Alcohol and Drug Policy**

The possession or use of illegal drugs as well as the unlawful possession or consumption of nicotine or alcohol is also a criminal offense punishable by the laws of the State of Louisiana.

## **Search and Seizure**

School officials are empowered to conduct searches of particular students while on school property, at school-sponsored events, and in transit to and from school when there is reasonable suspicion that the student may be in possession of drugs, alcohol, weapons, or other materials in violation of school policy or state law. Property (cars, cell phones, lockers, book bags, purses, etc.) shall remain under the control of school officials and shall be subject to search. Students are responsible for all items found on their person or in their possession - including in cars, cell phones, laptops, lockers, book bags, purses, etc.

## **Bullying, Harassment, Hazing**

DSHS does not tolerate bullying, intimidation, harassment, and hazing of any kind on our campus. These are offenses which are subject to expulsion. If you are being harassed, please notify a teacher, school counselor, or administrator *immediately*. It will be investigated and appropriate action will be taken. This includes cyberbullying and digital forms of communication which cause a disruption to the school environment.

## **Sexual Harassment**

LPPS disapproves of and does not tolerate harassment of any type, including, but not limited to, sexual harassment by employees to students, by students to employees, or by one student to another student. No employee or student, either male or female, should be subject to unsolicited and unwelcome harassment, including unwelcome sexual overtures or conduct, either verbal or physical. Sexual harassment is behavior that is not welcome, that is personally offensive, and therefore interferes with the purposes of the employee and/or student in the academic, extracurricular, and co-curricular atmosphere. All complaints should be made orally or in writing to a teacher, school counselor, or administrator.

## **Student Code of Conduct:**

Denham Springs High School expects students to be well-behaved while attending school or any school activity and conduct themselves in an appropriate manner at all times. Every school personnel is authorized to hold every pupil to a strict accountability for any disorderly conduct in school or on the grounds of the school, on the street or road while going to or returning from school, or during intermission or recess. Students have the responsibility to know and respect the rules of the school system. Students shall comply with all state laws, Board policies, and school regulations, directions of administrators, teachers, and other authorized school personnel during any period of time when the student is under the authority of school personnel.

## **Student Behavior Expectations**

1. Students are required to follow instructions from any school employee at any time. School employees will not make unreasonable requests of students.
2. Upon arrival to campus, students may not leave campus without checking out through the office (except for student leaving for CTE or the STEM Center at the designated time.) Even if the first bell has not rung in the morning, students must check out prior to leaving campus. No student may arrive on campus prior to 7:00 a.m. nor after 3:00 p.m. unless participating in a school-approved extracurricular activity.
3. Upon arrival to campus between 7:00 and 7:23, freshmen shall report to the South Campus Commons Area,

Sophomores and Juniors shall report the North Campus Commons Area. Seniors shall report to the North Campus Cafeteria.

4. In the event of inclement weather, freshmen will report to the South Campus Gym. Sophomores and Juniors will report to the Jacket Gym (near the carpool loading shed.) Seniors will report to the cafeteria. No food or drinks are allowed in the gyms.
5. Students are not to go to their cars during the school day without permission from an administrator. At no time are students allowed to linger in their vehicle on campus. Any student attempting to re-enter a vehicle without permission shall be subject to disciplinary action and/or search.
6. Students are to leave campus in an orderly manner at the designated time. Only students directly supervised by a teacher may remain in the halls.
7. Maintain a free flow of traffic in halls, stairwells, and walkways. This includes any one-way signs or directions.
8. Students are required to use the restroom in the hall (or closest to the hall) of their current classroom. Any other locations will be considered an unauthorized area. Students may not loiter or congregate in the restroom. Students not actively conducting bathroom business will be disciplined and subject to search.
9. If a student leaves out of class, he or she must be in possession of a hall pass. Students may not leave a teacher's classroom without permission for any reason. Students who fail to comply will be subject to disciplinary action.
10. Excessive or loud noise is prohibited on campus, including noise from vehicles.
11. Fighting is strictly prohibited. Any student found instigating or participating in a fight, or any other disorderly conduct which constitutes a significant disruption, **shall be subject to disciplinary action and arrest.** Any student guilty of battery considered to be wanton or malicious shall be subject to expulsion. Students who exhibit a pattern of violent or threatening behavior (e.g. multiple fights or threats) will be subject to expulsion.
12. Use or possession of **vaping products, tobacco products, or paraphernalia (i.e. charger, lighter etc.) of any kind is prohibited. Violators are subject to suspension and referral to law enforcement.**
13. Altering or forging of any official school document such as interim reports, detention letters, doctor's excuses, etc. is prohibited and will result in disciplinary action.
14. Gum chewing is not allowed on campus.
15. Food, candy, and drinks are **not** to be brought to school to be consumed during any class period. Before school or during lunch, all food must be consumed in the designated areas. Students are not allowed to order or receive deliveries from anyone at any time.
16. State law prohibits students from carrying firearms, knives, or other implements which can be used as weapons. This regulation includes sharp combs, manicuring devices, game items, headbands, jewelry, etc.
17. **Any threat**, digital, verbal, or written, will be taken seriously and may result in school and/or legal consequences.
18. Obscenities/inappropriate material of any kind, digital, verbal, or written, will result in disciplinary action.
19. Non-compliance with any rule, verbal or written, will result in disciplinary action.
20. Unless otherwise expressly stated, the principal shall make the final decision regarding student dress, student behavior, school rules, and disciplinary consequences.

# Denham Springs High School NO Cellphone Policy

## Purpose

The purpose of this policy is to ensure a focused and distraction-free learning environment in compliance with state law (ACT no. 313-R.S.17:239).

## Policy Statement

In accordance with state law, the possession and or use of cellphones by students during school hours is strictly prohibited. This policy applies to all students from grades 9 through 12.

## Scope

This policy is applicable to all students within Denham Springs High School premises during school hours, including but not limited to classrooms, hallways, restrooms, the cafeteria, athletic facilities, and school grounds.

## Definitions

- **Cellphone:** Any mobile device capable of making calls, sending text messages, accessing the internet, or utilizing applications. (SMART WATCHES INCLUDED)
- **School Hours:** The time a student steps foot on campus until the time a student leaves campus. This will also include all transition times, breakfast, and lunch. This extends to afterschool detentions and clinics, and extracurricular activities as appropriate. Students may not have or use a cell phone while on the bus in transit to or from school.

## Guidelines

### 1. Prohibited Use:

- Students are not permitted to use cellphones during school hours.
- Cellphones must be turned off and stored in backpacks or designated areas from the time a student gets onto campus until the time a student leaves campus.

### 2. Emergencies:

- In the event of an emergency, students are to notify a staff member immediately. Staff will contact emergency services and parents as necessary.
- Parents needing to reach their child during school hours should contact the school office.

### 3. Disciplinary Actions: *(This includes any unauthorized electronic device, i.e. cell phones, smart devices, headphones, personal laptops, etc.)*

- **First Offense:** The cellphone will be confiscated, and the student will be assigned a Detention. Parents will be notified to pick up the cellphone from the school office.
- **Second Offense:** The cellphone will be confiscated, and the student will be assigned a Behavior Clinic. Parents will be notified to pick up the cellphone from the school office.
- **Third Offense and Subsequent Offenses:** The cellphone will be confiscated, and the student will receive an automatic suspension. Parents will be notified to pick up the cellphone from the school office. Additional disciplinary actions may be taken as deemed necessary by the school administration.



## Digital Citizenship and Student Use of Personal Electronic Devices

1. No student, unless authorized by the school administration shall use (must be in the off position), make visible, or operate any personal electronic device including any device in a student's possession that electronically communicates, sends, receives, stores, reproduces or displays voice and/or text communication or data on school grounds or any bus while being transported to and from school or any school functions (i.e. pep rally). **This includes cell phones, smart devices, airpods, headphones, personal laptops, etc.**
2. No headphones, AirPods, earbuds, or personal listening devices of any kind are allowed on any campus of Denham Springs High School or while traveling to/from campus (example: crossing the street).
3. Devices shall be in the off position (not left on silent/vibrate) and completely stowed away (NOT VISIBLE) **in the book sack** while on school campuses, unless authorized by administration.
4. Students shall not use devices to record, transmit, or post photographic images, sound, or video of a person or persons (including themselves) on campus during school activities and/or hours at any time, unless otherwise approved by administration. Examples: phone calls, Facetime, Snapchat, etc. This policy does not apply to *parents* at general assemblies, award ceremonies, and other school sponsored events at DSHS.
5. Student devices with camera and video capability shall not be used in any way to infringe upon the privacy of students and staff.
6. Students shall comply with all teacher or administrator requests regarding technology, such as shutting down, handing the device(s) to school personnel, closing screen, storing, etc.
7. Possession or use of an active personal electronic device during testing or assignments, shall be subject to immediate confiscation and the student shall be disciplined, including an ethics violation.
8. Improper use of devices will result in *additional* disciplinary action. Examples of improper use include, but are not limited to, the following: videoing a fight, academic dishonesty, interference, disruption or obstruction of the educational environment, plagiarism, or violation of intellectual property laws, accessing files or sites not relevant to the curriculum, sending or displaying offensive messages, texting, sending pictures, or using inappropriate language (e.g. sexting or use in a manner that is profane, indecent, obscene, or vulgar), cyberbullying, harassing, intimidating, coercing, threatening, or attacking others, making public private information without consent, damaging networks, or electronic devices.
9. Each student shall be responsible for personal electronic devices at all times. The school is not responsible for storing or keeping the device(s) secure at any time. A student brings such device at his/her own risk. The school will not be responsible for searching for lost, stolen, confiscated, damaged devices.
10. A confiscated device shall be held in the administrative office, and the student's parents or guardian will be contacted. Parents or a designated adult may retrieve the device before, or at the end of, the regular academic day, or other designated time determined by the principal/designee.
11. Any student who refuses to relinquish an electronic device to school personnel at the time of the infraction will be subject to an *additional* suspension for willful disobedience.
12. The devices shall include, but are not limited to, cellular phones, smart phones, e-Readers, iPods, SPY Pens, Pocket Audio Key Chains, audio flash drives, smart watches, cameras, video recorders, smart glasses, personal hotspots, wireless headphones/airpods and personal GPS tracking devices.
13. Violation of these guidelines may result in the loss of privileges (i.e. confiscation) as well as other disciplinary or legal action.
14. Cell phones believed to contain data relevant to any school, or legal, investigation may be confiscated for the duration of the investigation.

## DSHS Campus Infractions

OFFENSE	Warning/ Recess Detention	Detention	Behavior Clinic	Short Term Suspension	Long Term Suspension	Expulsion
Alteration of grade reporting, medical excuses, school documents, etc.				X	X	
Assault or battery <sup>1</sup>					X	X
Breaking and entering school property					X	X
Buying/Selling of personal items at school		X	X	X	X	X
Campus Disruption		X	X	X	X	X
Cheating			1	2 or more		
Disrespect for authority		X	X	X	X	X
Distribution/Possession/Use/Under the Influence of Controlled/ Dangerous Substance, Cannabinoid, or Paraphernalia						1
Extortion (Reimbursement)					X	X
Failure to attend detention and/or clinic			X	X		
Failure to comply with detention rules/dismissed				X		
Failure to comply with Behavior Clinic rules/dismissed				X		

OFFENSE	Warning/ Recess Detention	Detention	Behavior Clinic	Short Term Suspension	Long Term Suspension	Expulsion
Failure to complete alternative assignment (after being doubled by school personnel)		1		2 (Suspension until assignment completed.)		
Failure to identify				X	X	X
False charges against authority				X	X	X
Fighting <sup>1</sup>				X	X	
Fighting (Continuing to fight after instructed to stop) <sup>1</sup>					X	X
Fighting (multiple offenses) <sup>1</sup>						X
Flagrant Dress Code Violation (no uniform shirt/pants, extreme hair, crocs/slides, etc.)	X (may be sent home)	X	X	X		
Forgery of administrator, teacher, or parent's signature				X	X	
Gambling			X	X	X	X
Gum		1, 2	3			
Harassing student or school personnel	X	X	X	X	X	X
Horseplay		X	X	X	X	X
Indecent Behavior		X	X	X	X	X
Instigating major disturbance/fight <sup>1</sup>			X	X	X	X
Leaving campus-authorized check out				X		
Leaving Class without Permission				X	X	
Lying to school personnel			X	X		
No Laptop/Charger	1,2	3,4	5	6 or more		
Prohibited Piercings		1	2	3		
Possession of inappropriate/unauthorized personal items (Items will be confiscated)		X	X	X		
Possession/Use of alcohol/medication/non-prescribed mood-altering substance				x	X	X
Possession/use of fireworks		X	X	X	X	X
Profane Language			X	X	X	X
Public Display of Affection (holding hands, hugging, kissing, etc.)		1	2, 3	4		
Shirt Untucked, No School Shirt, Hood/Hat on Head, Crocs/Slides, or Sunglasses		1, 2	3, 4	5		
Skipping School/Class			X	X	X	
Sleeping in Class		X	X	X		
Possession/use of nicotine or paraphernalia (lighter, vape, etc.) <sup>1</sup>				X	X	X
Stealing (Reimbursement required)				X	X	X
<b>Taking/posting/sharing unauthorized pictures or video</b>				X	X	X
Tardies-1 <sup>st</sup> /2 <sup>nd</sup> Block	1, 2, 3	4, 5	6, 7	8		
Tardies-3 <sup>rd</sup> – 8 <sup>th</sup> Block	1, 2	3, 4, 5	6, 7	8		
Threatening student or school personnel		X	X	X	X	X
Throwing Objects		X	X	X		
Unacceptable/unauthorized use of computers/ Internet		X	X	X	X	X
Unauthorized area/Out of Area		X	X	X	X	X
Unauthorized use of personal electronic device (i.e. cell phone, smart watch, airpods, headphones, etc.)		1	2	3 or more		X
Uniform Violations	1, 2, 3	4, 5	6, 7	8 or more		
Use of any object as a firearm or weapon						X
Vandalism/destruction of school property (suspension until reimbursement is made)			X	X	X	X
Videotaping a Fight				X	X	X
Violation of medication policy				X	X	X
Willful Disobedience		X	X	X	X	X
Other offenses and punishments may be added if necessary.						

**X - Represents a range of possible consequences based on severity.** <sup>1</sup>Law enforcement referral

### DSHS Cafeteria Infractions

OFFENSE	Warning/ Recess Detention	Detention	Behavior Clinic	Short Term Suspension	Long Term Suspension	Expulsion
Loitering in Bathroom or Out of Area	X	X	X	X	X	
Cutting in line	X	X	X	X		
Disrespect towards cafeteria employees	X	X	X	X	X	X
Inappropriate noise level	X	X	X	X		
Throwing food	X	X	X	X	X	
Failure to clean lunch area	X	X	X	X		

**X - Consequence depends on severity of infraction.** \*All campus infractions and disciplinary actions are recognized in the cafeteria as well.

### DSHS Bus and Bus Stop Infractions

OFFENSE	Warning	Detention	Behavior Clinic	Short Term Suspension	Long Term Suspension	Expulsion	Bus Suspension
Distracting Driver		X	X	X	X	X	X
Getting on or off at the wrong stop/no permission to ride bus		X	X	X	X	X	X
Not staying in seat		X	X	X	X	X	X
Throwing Objects out of or in bus **		X	X	X	X	X	X

**X Consequence depends on severity of infraction.** \*All campus infractions and disciplinary actions are recognized on the bus or at the bus stop as well. \*\*Students are responsible for cost of damages.

# **Discipline Consequences Defined**

## **Detention and Behavior Clinic Policy**

Once students are scheduled for detention or clinic, the date will not be rescheduled unless approved by administration due to extenuating circumstances. If a student fails to attend a scheduled detention, the student will attend a behavior clinic. Should a student fail to attend a behavior clinic, the student shall be subject to an out-of-school suspension. Behavior Clinic is intended as an alternative to suspension.

## **Minor Infraction in Classroom**

1st offense- Conference with the student one on one. 2nd offense- Assign minor infraction assignment and contact a parent/guardian via phone call or KINVO to discuss the behavioral problem. 3rd offense- Referral to the office. Note: Repeated or major infractions may result in an immediate referral to the office.

## **Loss of Privileges**

In lieu of or in addition to other school discipline, students may be banned from certain activities.

Example: banned from extracurricular events, phone confiscated, etc.

## **Restorative Practices**

In lieu of or in addition to other school discipline, students may be required to make amends with any parties harmed by the disruptive behavior. Example: have a conference with the individual, write a letter of apology, etc.

## **Lunch/Recess Detention**

This may be assigned for minor classroom disruptions and/or other minor campus issues. Students will sit at a designated area in the cafeteria for the duration of the lunch shift. Students are not allowed to talk or socialize during this time.

## **Detention (Monday through Thursday from 2:45 - 4 p.m.)**

Students will be required to do written work during detention. Students must work the entire hour or will be dismissed. Any student dismissed from detention shall be subject to suspension.

(Morning detention may also be offered as an alternative. Morning detention begins at 6:30am.)

## **Behavior Clinic (Saturday: 7:00 a.m. – 9:30 a.m.)**

Behavior Clinic is an alternative to a suspension from school. Students will be required to perform “clean-up duties” (sweep, mop, pick up trash, etc.) Any student dismissed from clinic shall be subject to suspension.

## **Suspension**

Short term suspensions will range from 1 – 3 days. Long term suspensions will be 4 or more days. The severity of the offense will determine the length of punishment at the discretion of the administrator. The student may not attend any school or LPPS events during the suspension.

## **Expulsion**

Upon receiving the **THIRD** suspension, the student will be recommended for expulsion. If the offense is severe enough to warrant expulsion, at the discretion of the administration, the **THIRD** suspension rule will be waived and expulsion will be recommended immediately. The student may not attend any school or LPPS events during the expulsion.

**ALL STUDENTS SHOULD UNDERSTAND THAT ALL TEACHERS AND SUBSTITUTE TEACHERS ARE OBLIGED TO CARRY OUT ANY AND ALL POLICES OF THIS SCHOOL, AND THAT THE STUDENTS ARE OBLIGED TO TAKE INSTRUCTIONS FROM ALL FACULTY AND STAFF.**

**ANY STUDENT AND HIS/HER BELONGINGS (INCLUDING CELL PHONES AND THEIR CONTENTS) ARE SUBJECT TO BEING SEARCHED IF SCHOOL PERSONNEL HAVE REASONABLE SUSPICION OF ANY MATERIAL THAT MAY VIOLATE SCHOOL POLICY.**

## **Grooming/Personal Appearance**

1. Caps, hats, chains (including hanging from a wallet or pocket), headwear of any kind, ties (unless specifically permitted by the principal), headbands that detract from a professional setting (Animal ears, greater than 2”, etc.), hair wraps, hair bonnets, bandanas or scarves as headbands, and non-prescribed glasses are not permitted, and will be confiscated. **Hoods are not to be worn on the head nor over the ears.**
2. Foundation garments must be worn.
3. Piercings, other than ears, are not permitted. Clear (concise stud only) pierce hole fillers are allowed for nose

rings. No other piercings of any kind are allowed. Female students may wear up to three earrings in each ear lobe. Male students may wear one small earring in each ear lobe which is no greater than one half-inch in any dimension. Gauges and spiked earrings are not allowed. Prohibited jewelry will be confiscated.

4. Pins, buttons, patches, decorations, slogans, symbols, tags, marks, or advertisements are not allowed unless approved by the administration. (Prohibited examples: beer, cigarettes, drugs, obscene suggestions, sexual connotations, political, etc.)
5. Jewelry, including ear rings, worn during the school day should be of a size and dimension that is not a safety concern or distraction on campus. Students may wear a maximum of the following: (1) one thin necklace inside shirt (2) two bracelets per arm.
6. Male hair must appear professional, clean, neat, and well-groomed at all times. The hair may not extend down upon the eyebrow in front and must be out of the student's eyes at all times. Hair length, as a whole, must be of a uniform length or must blend, fade, or taper. Stark contrasts in hair length (example: shaven sides with long hair on top) are not permitted. Extreme coloring and hairstyles are not acceptable. These items are expressly prohibited: headbands, jewelry in the hair, extreme or unnatural coloring, extreme styles, lines cut in the hair or eyebrows, "Mohawk" style hair, and twists.
7. Students are permitted to maintain the following styles of facial hair:
  - **Clean-shaven**
  - **Mustache** –well trimmed, extend the entire length of the lip, may not extend below the corners of the mouth
  - **Goatee** – well trimmed, the cheeks, jawline, and neck must remain clean shaven
  - **Natural Beard** – neatly trimmed well above the jawline (no "chin strap" beards) and maintain a neatly groomed neckline, no portion of the beard may be exceptionally longer than the rest, the bulk/length of the beard may not be excessive

Students are to maintain a neat, clean, professional appearance at all times. At no time shall any student be in a perpetual state of attempting to grow facial hair. Any facial hair that gives the appearance of being unkempt (example: five o'clock shadow) is not permitted. Facial hair, if worn, must be of uniform length and distribution. Any grooming, sculpted lines, or styling resulting in an unnatural appearance is prohibited. Sideburns, unless part of a full beard, may not extend below the lobe of the ear.

8. Female hair must appear professional, clean, neat and well-groomed at all times. The hair may not extend down upon the eyebrow in front and must be out of the student's eyes at all times. Stark contrasts in hair length (example: shaven sides with long hair on top) are not permitted. Artificial hair (examples: wigs, weaves, hair extensions) is acceptable provided that it is a single natural coloration. These items are expressly prohibited: hair in rollers, excessive bows or beads, extreme or unnatural coloring, extreme styles, lines cut in the hair or eyebrows.
9. Students in violation of any grooming rules are subject to disciplinary action. (Example: hair style, color, etc.) Students may be sent home unexcused until they are in compliance.
10. Extremes in hair styles, colors, or contrasting colors (examples: colored streaks, strands, or splotches, etc.) are not permitted. Hair in differently colored layers is not permitted (example: "peekaboo" highlights). Hair, as a whole, must be a natural coloration and be professional in appearance as defined by school administration.
11. Radical departures from conventional dress (including makeup, if worn) or personal grooming and hygiene standards are not permitted.
12. Students must be properly dressed and groomed at all school events, including dances. Revealing attire is unacceptable. For homecoming, prom, and casual dress day attire, refer to those sections in this handbook.
13. Students must follow the rules of appropriate dress as directed by the needs of special classes (examples: physical education, industrial arts, agriscience, chemistry, etc.) due to safety concerns.
14. Students must submit to reasonable dress code compliance checks by school personnel (example: verifying length of skort/short, etc.)

### **Dress Code Guidelines**

The School Board is permitted by state law to adopt dress codes mandating the use of school uniforms. The purpose of the *School Uniform Dress Code* shall be to provide additional opportunities for increased school safety; to encourage students to experience a greater sense of school identity and belonging; to encourage an improvement in student behavior; and to encourage a high level of program participation. All clothing must fit properly. Extremely loose or tight clothing is not acceptable.

**BELTS** • Belt required with clothing designed with belt loops, any color, no inappropriate logos or slogans. Belts are to be worn correctly and buckles are not to be excessive size or offensive in design. Studs and spikes are prohibited. Must be appropriate length for waist size.

**COATS** • Coat/jacket/sweater may be worn *as long as the uniform shirt collar is revealed*. • Coats/jacket/sweater must reach to the waist. • Trench coats are prohibited (including jackets longer than uniform bottom). • No shirt can be worn as a jacket • Jackets/Coats must have a lining. • Jackets/Coats must button, snap, zip in front from top to bottom. • **Hoods may not be worn on the head nor over the ears while on campus.**

**JUMPERS** • Jumpers **are not** allowed.

**PULLOVERS OF ANY KIND** • (Defined as sweaters, sweatshirt, vests: any garment which is pulled over the head and does not snap, button, or zip from top to bottom) • Solid color—Navy blue or white **or** Denham Springs High School pullover • Designs, emblems, insignias, monograms and logos are prohibited (except for school logo) • A pullover cannot be worn in place of a shirt nor be so large that it conceals a student's bottom garment • Turtlenecks are prohibited – Any non-compliant pullovers may be confiscated for the remainder of the day. **Students found to repeatedly violate this policy may have their pullover confiscated until a parent/guardian picks it up in the office.**

**SKIRTS** • Solid color—khaki • Cotton twill or cotton blend (no jean material) • Must be worn at waistline • Pleated, flat or A-line • Length of skirt or slit in skirt—top of knee or longer • Front and back pocket, uniform style, are acceptable.

**SHIRT** • Solid color: Navy blue or white • **All shirts must be tucked in** (not rolled up) at all times • Polo (golf-boxed, hemmed), two, three, or four buttons at top with collar (short or long sleeves) • Oxford/dress shirt—Properly buttoned (short or long sleeves) • Short sleeve shirt length must be at least half way between shoulder and elbow. • Undershirts and t-shirts, if worn, must be plain white, grey, or black in color and can only be worn underneath the standard uniform shirt. • Short sleeves may not be worn over long sleeves.

\*AP shirts may be worn on Thursday, and in-season sport shirts on Friday only.

**SHOES** • Must tie, buckle, or Velcro • Must be properly tied if applicable • Closed toe and closed-heel shoes mandatory (tennis shoes, dress shoes, casual shoes, slip-on shoes). • Pants may not be tucked into boots • Long pants must be worn with boots. • Moccasin/slipper style/croc-style/slides shoes are not allowed at any time including Casual Dress. Footwear shall not extend above the knee.

**SHORTS/SKORTS** • Length—Top of knee (top of kneecap) to four inches above knee • Length cannot be below knees • Solid color—khaki • Style must be cotton twill or cotton blend (no jean material) • No pockets on pants leg—Pleated, flat, or A-line • No flaps on pockets • No patch pockets • Shorts must have belt loop and belt • Can be cuffed or uncuffed • Above criteria applies to skorts as well. • Appropriate fit: not too loose, not too tight; no sagging • Skorts (skirt-look in the front/short-look in back) must be visible and of regulation length • Skorts with belt loop require a belt • Pleated, flat or A-line • Must be worn at the waistline. • No "biker-type" shorts (tight fitting to the knee) • No capri style pants. • No "skinny" type shorts or skirts or "jeggings" material.

**SOCKS** • If worn, socks may not have any inappropriate or offensive wording or images. Socks above the knee are prohibited.

**TIGHTS/LEGGINGS** - solid color black, gray, navy blue, white, or skin tone (may only be worn under skirts/dresses.) Designs, insignias, monograms and logos are prohibited. Extreme, distracting, or unprofessional styles of socks, hose, or tights are prohibited.

**SLACKS** • Solid color—khaki—Cotton twill or cotton blend (no jean material) • Appropriate fit: not too loose, not too tight; no sagging • Must be worn at waistline • Straight legs—no slits in hem • No elastic or gathering at ankles • Must be hemmed and length may not exceed top of shoe • No pockets on lower leg • No flaps on pockets • No patch pockets • Pleated or flat front • Must have belt loops and belt • Cropped, stirrup, parachute, wind, stretch/warm-up, jogger, and jean style (with rivets, brads) are prohibited • Cargo type garments are prohibited. • No capri style pants may be worn. • No "skinny" style pants or "jeggings" material.

**Any clothing, hair style, makeup or jewelry that is considered a distraction, a safety issue, or interferes with any student's performance is prohibited. Per LPPS Policy, the principal shall make the final decision as to what is considered proper attire and appearance.**

A list of approved uniform vendors and a sample uniform display is available in the main office and on the LPPS website.

**CASUAL/FREE DRESS GUIDELINES:** Periodically students will have the opportunity to participate in a “casual or free dress” day. Students must adhere to the following guidelines. Failure to do so will result in the student being required to change into school uniform and will result in a loss of “casual/free dress” privileges for the remainder of the semester/school year.

<b>BOTTOMS:</b>	<b>TOPS:</b>
-Jeans (NO holes above knees)	-Shirts with sleeves
-Sweatpants	-NO crop tops
-Pajama pants	-NO low cut
-Uniform bottoms	-NOTHING revealing
	-Uniform shirt

**\*\*STUDENTS NOT IN COMPLIANCE MUST CALL HOME TO HAVE APPROPRIATE ITEMS BROUGHT TO CAMPUS. STUDENTS CAN'T RETURN TO CLASS UNTIL DRESS CODE COMPLIANT!**

**\*NON-COMPLIANT 1 TIME WILL RESULT IN NO MORE CASUAL/FREE DRESS OPPORTUNITIES.**

**Academic Dress Down Weeks**

Students can purchase a pass for \$10.00 on Monday to wear casual dress all week. After Monday, students can purchase a pass in the front office for \$10.00. All proceeds collected directly benefit the students and are placed in the academic fund!

*Fall:* December 8<sup>th</sup> – 12<sup>th</sup>

*Spring:* May 4<sup>th</sup> – 8<sup>th</sup>

\*Students must return to wearing full uniforms starting May 11<sup>th</sup> until the end of the school year.

## **Attendance Requirements**

Louisiana state policy states that students must be in attendance 167 out of 177 days during the school year. **Therefore, a student will only be able to miss 5 unexcused days of school per semester. Excused absences are subtracted from PowerSchool attendance.** Examples of excused absences are: ▪Doctor's Excuse for illness ▪Court appearance ▪Death in immediate family (Obituary) ▪College Visit (2 per school year)

**We will only accept excuses up to 2 weeks after the student has been out.** Also, there must be NO alterations on the excuse to be accepted. **Any alteration or false creation of an excuse will result in a suspension.**

To clarify high school absences, please note that our class absences are by individual class periods not by the full day. For example, if a student misses 6 unexcused days in first period and only 5 unexcused days third, fifth, and seventh periods, they will be placed on the Potential No Credit list for the first period class period.

At 6 unexcused absences, you will be placed on the POTENTIAL NO CREDIT list. If you are on this list, you can't check out early after exams; participate in clubs or field trips; nor purchase Homecoming or Prom tickets, BUT still have the opportunity to receive credit.

At 11 unexcused absences, you will **not receive credit** for the particular class with those 11 unexcused absences.

**\*\*\*ATTENDANCE FOR ATHLETICS/EXTRA-CURRICULAR/CLUBS/ORGANIZATIONS:  
MUST BE AT SCHOOL FOR AT LEAST 2 BLOCKS IN ORDER  
TO PARTICIPATE IN PRACTICE/EVENTS/GAMES/ETC.**

**If you have missed 5 or more unexcused days of school and/or not paid your student activity fee, then you may not attend or participate in club meetings, field trips, competitions, Homecoming or Prom.**

### **Perfect Attendance**

Students must be present for school all day, every day. Students cannot participate in Early Release after exams if they are trying to get perfect attendance. Any school-related absences are acceptable and not counted against a student trying to get perfect attendance. Contact [shana.white@lpsb.org](mailto:shana.white@lpsb.org) for more information.

### **Regulations for Absences, Tardies, Check-Ins and Check-Outs**

Once a student arrives on campus and must leave due to an emergency, he/she must follow the check-in/check-out procedures below:

1. **Students may only be checked out by their legal guardian or designee whose name appears on the student's PowerSchool contact list.**
2. Student will fill out the check-out clipboard in the office and return to class.
3. An office worker or secretary is permitted to call **only** the parent or guardian listed on the PowerSchool contact list.
4. Parents/Guardians must pick up the student at the office, unless the student drives.
5. If a student drives to school, a parent/guardian can call the school to check their student out.
6. **In order for a student to return to school the same day, he/she must have a subtractable excuse (ex: excuse from doctor's office, court, or funeral home).**
7. Attendance will be taken immediately after the tardy bell rings each class period.
8. Any student who arrives to class after the tardy bell begins to ring may enter only with a verified note excusing the tardiness from the office or other authorized school personnel. All unexcused check-ins and tardies will be handled by the office.
9. **All students tardy for the 1<sup>st</sup> block of the day are sent to the office. The student will return to class with a tardy slip from the office. Teachers need to email the DSHS Tardy email group for any students who are tardy AFTER the 1<sup>st</sup> block of the day.** Students with excessive tardies will be disciplined.
10. When a student comes to school after missing half of any class period, he/she is considered absent for that class.
11. If a student is called to the office for tardies or other disciplinary reasons, the time missed from class may be unexcused.
12. Students have one day after returning to school for every day absent to make up work.

### **Homework during Absence**

Students who are absent must check Google Classroom for any missed work.

### **Homebound Policy**

Students requiring homebound services must pick up a homebound packet from the guidance office. All assignments will be posted in Google Classroom. Any documents sent home must be returned within a week of being picked up. Certain classes are not available for homebound students. Students may not be employed while receiving homebound services and may not attend **any** school functions. In order to participate in graduation, homebound seniors must return to school the week before final exams. **Students are prohibited from participating in extracurricular events while receiving homebound services (dances, field trips, etc.)**

### **Spring Testing/College Visits**

Spring testing and official college visits will be subtractable absences and must have prior approval from the Attendance Office. **Only 2 visits per year will be excused absences.**



## **Guidance Department**

**Phone #: 225-665-8865/Fax #: 225-665-4082**

Counselors are available to meet and counsel students at DSHS to help them during their high school career. A student may schedule a conference with his/her counselor for any number of reasons. **Students must make appointments with a specific school counselor through the DSHS school app under "FORMS." Student then click on "GUIDANCE DEPARTMENT" folder, then click on "SCHOOL COUNSELOR APPOINTMENTS."** **IF IT IS AN EMERGENCY, SEE GUIDANCE IMMEDIATELY AND DON'T GO THROUGH THE APP.** These areas may include vocational and career counseling, college and scholarship consulting, testing, written recommendations and references and personal problems. Strict confidentiality is maintained except when there is imminent personal danger. A counselor is always available for consultation and guidance, **BUT THE FINAL RESPONSIBILITY FOR MEETING GRADUATION AND TOPS REQUIREMENTS RESTS WITH THE STUDENT AND PARENTS.**

### **Curriculum**

In order for Denham Springs High School to provide you with the best possible education, you must take the responsibility of choosing courses that will help you achieve your goals. In accordance with state requirements, each student must complete and have on file an IGP that is reviewed annually. In choosing your courses, keep in mind that you need to be striving for the following: 1. Courses which prepare you for a particular career, college, or other advanced training; 2. Courses required for TOPS or JUMPSTART diploma; 3. Courses which allow you to develop or expand areas that are of particular interest to you; 4. Courses to provide opportunities such as AP, DE, or advanced credentials. **You are not allowed to change teachers or courses once schedules are issued.**

### **Early Release**

All senior class members of the current graduating class must schedule 8 classes and will not be released early unless they are enrolled in a school-work program. Call the Guidance Office for more information.

### **Parent/Teacher Conferences**

Parents/Guardians may request a personal or phone conference with a student's teacher by calling the Guidance Office to set up an appointment. **All parent/teacher conferences are at 7 AM.** The reason for the conference must be stated and conferences are scheduled as quickly as possible. If a parent/guardian/ teacher must cancel, the Guidance Office should be notified. Parents may also contact teachers via email through the school website.

### **Enrollment/Transfers (ALL ENROLLMENTS/TRANSFERS MUST BE DONE THROUGH NORTH CAMPUS GUIDANCE OFFICE)**

According to Livingston Parish School Board Policy, new enrollees must prove residence in our school district. **A copy of a current electric bill plus any three of the following documents must be provided to Guidance in order to enroll:**

- A Livingston Parish current homestead exemption notification
- A certified copy of the Act of Sale for home not land
- An original lease agreement/rental contract
- An original, current driver's license or Dept. of Motor Vehicle ID with current address
- An original, current water bill indicating address (a deposit receipt is not acceptable)
- An original, current cable, waste, or home alarm bill
- A Livingston Parish food stamp verification form with current address
- IRS statement indicating current address -no financial information needed
- Voter registration with current address
- All books/laptops/chargers must be returned, locker emptied, and debts cleared before any records are released to another school.

#### **\*ONLINE ENROLLMENTS:**

- **NEW STUDENT:** [WWW.LPSB.ORG](http://WWW.LPSB.ORG) – PARENT RESOURCES – REGISTRATION INFORMATION
- **RETURNING STUDENT:** EMAIL SENT WITH LINK TO UPDATE INFORMATION

### **ACT Testing Information**

Denham Springs High School is an ACT testing site. It is the student's responsibility to sign up for the ACT online by going to [myact.org](http://myact.org) and creating a profile. Check in the guidance office for test dates, registration information, etc.

## **TOPS Scholarship Information**

TOPS (Taylor Opportunity Program for Students) is a program of state scholarships for Louisiana residents who attend either one of the Louisiana Public Colleges and Universities, schools that are a part of the Louisiana Community and Technical College System, Louisiana approved Proprietary and Cosmetology Schools or institutions that are a part of the Louisiana Association of Independent Colleges and Universities.

### **TOPS Opportunity Award**

The TOPS Opportunity Award pays for tuition and certain fees at any of the Louisiana Public Colleges and Universities. If a student attends a college within the Louisiana Association of Independent Colleges and Universities, the award amount will be the **weighted average** tuition of public-degree granting schools.

### **Standards Eligibility Requirements**

- Minimum TOPS Core Curriculum GPA of 2.50 (GPA computed on TOPS Core Curriculum courses only)
- Completion of the 19.0 Core Units of the TOPS Core Curriculum
- Minimum ACT Score (or SAT Equivalent) of the prior year state average but never less than a 20 (Click here for the LOSFA ACT and SAT codes needed to be added to your test registrations)
- Must enroll full time as a first-time freshman, by the first semester following the first anniversary of high school graduation
- Be a US citizen or permanent resident
- Meet TOPS Louisiana residency requirements

### **TOPS Performance Award**

The TOPS Performance Award pays for tuition and certain fees at any of the Louisiana Public Colleges and Universities plus an annual stipend of \$400. If a student attends a college within the Louisiana Association of Independent Colleges and Universities, the award amount will be the **weighted average** tuition of public-degree granting schools plus the annual stipend of \$400.

### **Standards Eligibility Requirements**

- Minimum TOPS Core Curriculum GPA of 3.25 (GPA computed on TOPS core courses only)
- Increases to 3.25 TOPS Core Curriculum GPA beginning with the graduating class of 2023
- Completion of the 19.0 Core Units of the TOPS Core Curriculum
- Minimum ACT Score (or SAT Equivalent) of 23 (Click here for the LOSFA ACT and SAT codes needed to be added to your test registrations)
- Must enroll full time as a first-time freshman, by the first semester following the first anniversary of high school graduation
- Be a US citizen or permanent resident
- Meet TOPS Louisiana Residency requirements

### **TOPS Honors Award**

The TOPS Honors Award pays for tuition and certain fees at any of the Louisiana Public Colleges and Universities plus an annual stipend of \$800. If a student attends a college within the Louisiana Association of Independent Colleges and Universities, the award amount will be the **weighted average** tuition of public-degree granting schools plus the annual stipend of \$800.

### **Standards Eligibility Requirements**

- Minimum High School GPA of 3.5 (GPA computed on core courses only)
- 19.0 Core Units
- Minimum ACT Score (or SAT Equivalent) of 27
- Must enroll full time as a first time freshman, by the first semester following the first anniversary of high school graduation
- Be a US citizen or permanent resident
- Meet TOPS Louisiana Residency requirements

### **TOPS Tech Award**

The TOPS Tech Award pays for tuition for skill or occupational training at any schools within the Louisiana Community and technical College System, Louisiana approved Proprietary and Cosmetology Schools or Louisiana Public Colleges and Universities that do not offer a baccalaureate degree. If a student pursues skill or occupational training at a college within the Louisiana Association of Independent Colleges and Universities or one within the Louisiana Public Colleges and Universities that offer baccalaureate degrees the award amount will be the average award paid to students attending public institutions that do not offer a baccalaureate degree.

### **Standards Eligibility Requirements**

- Minimum TOPS Core Curriculum GPA of 2.50 (GPA computed on TOPS Core Curriculum courses only)
- 21 units that comprise the TOPS Tech JumpStart Core Curriculum
- Students may also qualify for the TOPS Tech Award by completing the 19 units that comprise the TOPS Core Curriculum for the Opportunity, Performance and Honors Awards
- Minimum ACT Score (or SAT Equivalent) of 17 or the Silver level score on ACT WorkKeys (Click here for the LOSFA ACT and SAT codes needed to be added to your test registrations)
- Must enroll full time as a first-time freshman, by the first semester following the first anniversary of high school graduation
- Be a US citizen or permanent resident
- Meet TOPS Louisiana Residency requirements

*For a list of approved Louisiana Colleges, Universities, Proprietary, and Cosmetology Schools visit [www.osfa.la.gov](http://www.osfa.la.gov).*

### **Graduation Ceremony Guidelines**

#### **Copy of the Graduation Guidelines Letter**

*Dear Seniors, Parents and Guardians,*

*We expect our graduation ceremony to be a dignified event. In order for this to occur, we have certain expectations of the graduates. Any behavior that will take away from the dignity of this ceremony will not be allowed. There will be serious consequences for those who choose to do things that disrupt graduation.*

*When we check graduates before the ceremony and find anything that could be used to disrupt the ceremony, such as cell phones, noise-makers, etc., your child will not be allowed to participate in graduation. Their gown will be confiscated and they will be escorted off premises.*

*During the ceremony, if a student does anything to disrupt or take away from the dignity of the ceremony, they will be taken from the group and escorted off premises. Their gown will be taken and they will be escorted from premises without a diploma.*

*Please discuss this matter with your graduate. We feel that we are responsible for your child's education. Parents and graduates will be held responsible for the graduate's behavior. There should be no questions as to the repercussions for inappropriate behavior.*

A copy of this letter will be given to each graduate at their Graduation Meeting. It must be signed by the graduate and by the parent/guardian and returned on the morning at Graduation Practice. **Failure to return this letter before practice will prevent your child from walking in graduation.**

### **DRESS FOR COMMENCEMENT**

(All school rules apply)

#### **BOYS**

- a. Dress shoes-no tennis shoes
- b. Slacks; no jeans
- c. Dress shirt (buttoned) and tie (**no bow ties**)
- d. Neatly-trimmed facial hair
- e. Hair must conform to school policy (out of the face)

#### **GIRLS**

- a. Dress shoes-no tennis shoes or flip-flops
- b. Dress or any outfit that does not fall below the bottom of the graduation gown; no pants
- c. Commencement gown must cover the collar of your dress/blouse
- \*\*\*Should see commencement gown ONLY; not top or bottom of outfit.**
- d. No jewelry or flowers worn on gown
- e. Hair must conform to school policy

**Attendance at both Graduation meeting and practice is required in order to participate in Graduation. The Senior meeting is held on DSHS campus, and the SLU practice is held at the SLU University Center. Dates and times will be given during the Spring Semester.**

# School Elections

## Class Officers

**Nominations for Class officers shall consist of each of the following:**

- A copy of the student's most recent interim report showing at least a 3.0 GPA
- One teacher recommendation
- A clear discipline record

**ONE SUSPENSION WILL RESULT IN AUTOMATIC LOSS OF OFFICE ON ANY AND ALL LEVELS.**

## Homecoming Court

Two weeks before Homecoming, all students will be eligible to nominate one female from their class (9, 10, 11, and 12) as a representative on the court. The nominees will be those who receive the highest number of nominations from each class. The Homecoming Court will consist of 15 girls. Students will vote as follows for court members from their class: Seniors: 6 maids; Juniors: 4 maids, Sophomores: 3 maids, and Freshmen: 2 maids. The Senior with the most votes will be crowned Homecoming Queen. **NO CAMPAIGNING FOR HOMECOMING COURT (POSTERS, TREATS, AND/OR SOCIAL MEDIA POSTS). CAMPAIGNING WILL IMMEDIATELY DISQUALIFY YOU FROM BEING ON THE HOMECOMING COURT.**

## Extra-Curricular Activities and Timelines

### School Events

Homecoming Dance.....	October 18, 2025
Fall Semester Finals .....	December 16 – December 18, 2025
PROM.....	March 21 2026
Stinging Seniors Banquet.....	April 20, 2026
Jumpstart Banquet .....	April 27, 2026
Proficiency Exams.....	May 1 – May 6, 2025
Senior Graduation Meeting * .....	May 12, 2026 – Hornsby Gym
Junior Ring Ceremony .....	May 18, 2026
Graduation Practice* .....	May 19, 2026 – SLU University Center (Hammond)
Graduation**.....	May 20, 2026 – SLU University Center (Hammond)
Final Tests .....	May 18 – May 21, 2026

**\*Mandatory attendance!**

**\*\*It is the student's responsibility to order a cap and gown for graduation during the spring semester. If you miss the deadline, contact Herff Jones, Inc. to order at 225-667-4466.**

## Dances

**If you have missed 6 or more unexcused days of school and/or not paid your student school fee, then you may not attend or participate in club meetings, field trips, competitions, Homecoming or Prom.**

### Homecoming Dance Guidelines

Saturday, October 18<sup>th</sup>, 8:00—10:30 PM at Hornsby Gym, Denham Springs High School

This is a DSHS Homecoming, sponsored by DSHS. ALL DSHS school rules and Livingston Parish School Board policies will apply with the exception of those stated below. DSHS students will be required to show their ID and ticket at the door. Student and parent must sign this permission slip and return it to DSHS before a ticket may be purchased. **STUDENT AND GUEST, WHETHER THE GUEST IS A DSHS STUDENT OR NOT, MUST ABIDE BY ALL RULES. ANYONE NOT IN COMPLIANCE WILL NOT BE ADMITTED OR WILL BE ASKED TO LEAVE WITHOUT ANY REFUND. ALL SCHOOL GROOMING RULES APPLY FOR BOTH STUDENT AND GUEST. Guests must not be over 20.**

### Dress Guidelines:

**Boys:** The Homecoming Dance is a sporty event. It is not formal or even semi-formal. Dress slacks should be worn. Dress jeans (no holes) will be acceptable. A dress shirt is required with a tie being optional. All school grooming rules apply for both student and guest.

**Girls:** The Homecoming Dance is a sporty event. It is not formal or even semi-formal. Dresses should be appropriate in style and length. Hair style and coloring must be in compliance with school rules.

\*\*\*The only acceptable pierced body parts are the ear lobes of females and males.

**Dancing:** Obscene (offensive to accepted standards of decency or modesty) dancing will not be allowed. (Example: "dirty" dancing).

Tickets will be on sale the week prior to the dance. Listen to the announcements or check the school app for details.

### **Junior/Senior Prom Guidelines**

**If you have missed 6 or more unexcused days of school and/or not paid your student activity fee, then you may not attend or participate in club meetings, field trips, competitions, Homecoming or Prom.**

Saturday, March 21, 2026, 8:00 – 10:30 PM, Location TBD

This is a Denham Springs High School Prom, sponsored by Denham Springs High School. ALL DSHS school rules and Livingston Parish School Board policies will apply with the exception of those stated below. DSHS students will be required to show their ticket at the door. Student and parent must sign this permission slip and return it to DSHS before a ticket may be purchased. **STUDENT AND GUEST, WHETHER THE GUEST IS A DSHS STUDENT OR NOT, MUST ABIDE BY ALL RULES. ANYONE NOT IN COMPLIANCE WILL NOT BE ADMITTED OR WILL BE ASKED TO LEAVE WITHOUT ANY REFUND. ALL SCHOOL GROOMING RULES APPLY FOR BOTH STUDENT AND GUEST. Guests must not be over 20.**

#### **Dress Guidelines:**

**Boys:** The prom is a formal dance. Coat and tie are required. Jeans will not be allowed. All school grooming rules apply for both student and guest.

**Girls:** The prom is a formal dance. Formal dresses are required. Dresses should be appropriate in style and length. Hairstyle and coloring must be in compliance with school rules.

\*\*\*The only acceptable pierced body parts are the ear lobes of females and males.

**Dancing:** Obscene (offensive to accepted standards of decency or modesty) dancing will not be allowed. (Example: "dirty" dancing).

Tickets will be on sale the week prior to the dance. Listen to the announcements or check the school app for details.

## **CLUBS AND ACTIVITIES**

### **Club Schedule**

Co-curricular clubs are grouped and meet twice a semester on a rotating basis on the Activity schedule.

**If you have missed 6 or more unexcused days of school and/or not paid your student activity fee, then you may not attend or participate in club meetings, field trips, competitions, Homecoming or Prom.**

### **DSHS Clubs and Sponsors:**

4-H Club - Manotas

Anchor – TBA

Art National Honor Society – Starkey & Keebler

BETA – Schmidt

DECA – TBA

Drama Club – Pigott

Educator's Rising Club – Guidry & Russell

E-Sports – Coleman & Rea

FBLA – Thomasson

FCA – Russell, Walding, Taylor

FFA – Page & Broussard

Hispanic Culture Club – M.Williams

JADD - Donze, Richard, S.Williams, Goudeau

Key Club – Jacobsen

Library – Scanlan, Burroughs, Howze

Mu Alpha Theta – Halphen & Matherne

RAD – Starkey

Reach Club - Guidry, Walding, Shepherd, Lathrop

National Honor Society – Thornton

Living Science Club – Haser

## **Athletics**

### **Head Coaches**

Athletic Director-Brett Beard  
Baseball-Kyle Cedotal  
Boys Basketball-Kevin Caballero  
Girls Basketball-Rudy Smith  
Bowling-TBA  
Cross Country-Cortney Haser  
Football-Brett Beard  
Golf-Tyler McGrew  
Fishing-Shane Mouch

Powerlifting-Joseph Ryan  
Boys Soccer-Sean LeBlanc  
Girls Soccer-Jeffrey Klug  
Softball-Amanda Decell  
Swimming-Margot May  
Tennis-Caleb Richard  
Track and Field-Jeuri Silk  
Volleyball-Faith Jackson

### **Athletic Eligibility**

Student-athletes must have earned at least 6 credits the preceding year, must have a 1.5 GPA for the previous semester or year, must be covered by sufficient insurance, have a signed parental consent form, and must have a physical exam. All LHSAA rules will apply. Visit [www.lhsaa.org](http://www.lhsaa.org) for more information.

### **Conduct at Athletic Events**

Any student/fan who demonstrates unsportsmanlike conduct at any extra-curricular activity will be disciplined and banned from all activities. This includes but is not limited to derogatory comments, and profanity or gestures directed to the opponent's team, fans, officials, or support groups such as cheerleaders, dance groups. For further information, contact the Athletic Director.

## **LPPS Technology Acceptable Use Summary**

In our continued efforts to comply with the **Children's Internet Protection Act**, Livingston Parish Public Schools has adopted and will enforce policies and procedures to protect our students. The policies: IFBGA Computer Access and Use and JCDAF - Bullying, Cyber bullying, Intimidation along with other district policies are available to the public at the school or district administrative office.

### **Acceptable use of the internet and other network resources include but not limited to:**

- A. No access by minors of inappropriate matter
- B. No access of social networking, or gaming sites
- C. No use of outside electronic mail, chat rooms, and any other forms of direct communication by students
- D. No inappropriate network behavior including cyber-bullying
- E. Any knowledge of prohibited behavior or access of prohibited sites must be reported immediately
- F. Students are not allowed to install any software on LPPS computers or networks
- G. No revealing personal information.
- H. No illegal activities such as:
  - a. Hacking, Vandalism and unauthorized access.
  - b. Password abuse
  - c. Inappropriate Language
  - d. Trespassing in others' folders
  - e. Damaging computers or networks
  - f. Disabling or modifying LPPS security settings in order to bypass filtering/monitoring to gain unauthorized access to sites or files
  - g. Violating Copyright laws
  - h. Spreading viruses
  - i. Using the network for commercial, illegal or violent purposes

### **Penalties:**

Any user violating these provisions, applicable state and federal laws, and district rules shall be subject to loss of network privileges and any other system disciplinary options, including criminal prosecution.

### **Procedures that have been adopted to enforce the policies include:**

- A. Principals will discuss CIPA and Acceptable Use with the staff to explain their responsibilities. Teachers sign a form with the items discussed and their responsibilities listed.
- B. Teachers will disseminate the information to students. As documentation of discussion, students in grades 3 and above must sign a statement that they have been informed of and understand their responsibilities as network users. This form also contains a list of items discussed.
- C. LPPS also maintains a robust software platform that filters inappropriate material and blocks its access for all users. This software scans emails and internet sites for key words and identifiers. The district reviews filtering reports and internet use regularly to insure protection for students and appropriate use by staff.**
- D. All photos of students on school websites will be unidentified unless a permission form has been completed.
- E. It is the responsibility of the parent to go to the school in person and sign a form if you want to:
  - a. Deny your student access to the internet.
  - b. Deny permission for your student's work to be published on classroom web sites.
  - c. Deny permission for your student's unidentified photos to be published on classroom web sites.

# Fostering a Culture of Achievement

## Action Plan

